



DEPARTMENT OF EDUCATION
VINAYA BHAVANA (INSTITUTE OF EDUCATION)
VISVA-BHARATI, SANTINIKETAN

Ref. No. / EDN/302/2025-26

Date: 05/02/2026

NOTICE INVITING QUOTATION

Sealed Quotations are invited from bonafide persons / suppliers / agencies / vendors having valid Trade License / Registration Certificate of incorporation / Deed of partnership to quote their rate (in sealed envelope) for supply of following items / materials in connection with Three-Day Faculty Development Programme (FDP) on "ICT and Emerging Technologies for Teachers, Teacher Educators and Pupil Teachers".

Details and Specification Items / Materials:

Sl. No.	Description of Item	Quantity	Rate to be Quoted per Unit	Total Quoted Amount
1.	Laptop Bag made of Canvas Cloth with Leather Pasting (16 inches x 11 inches)	220 (Two hundred and twenty)		

General Terms and Conditions:

1. The quotation should be made by the vendors in their original letter head clearly indicating the aforesaid equipments and rates in details having valid trade license and mentioned the serial Number of the **BOQ** on the top of the envelop.
2. Govt. Taxes shall be deducted as per Govt. norms
3. Price quoted should be inclusive of all taxes i.e. GST & delivery charges up to the Department of Education, Vinaya Bhavana.
4. Quotationers' must arrange to supply the above within the stipulated time to be mentioned in the purchase order after selection. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to cancellation of the order without notice.
5. The sealed quotations are to be submitted to the Head, Department of Education, Vinaya Bhavana, Visva-Bharati-731235.
6. The Department of Education, Vinaya Bhavana, Visva-Bharati reserves the right to amend or cancels the scope of the job as well as to modify the terms and conditions of the tender.
7. **Supply of the Items Rate should not exceed MRP of any Product, if applicable.**
8. The date and time of submission of tender paper: From 06.02.2026 – 09.02.2026 (Within 12:00 noon)
9. Date of opening of tender paper: 09.02.2026 at 03:00 pm.
10. At the time of opening the tender, the bidders may attend and for any further enquiry please contact at the office of the Local Coordinator of the Programme.



S. Anand
05.02.2026
Local Coordinator of the Programme
Department of Education
Vinaya Bhavana, Visva-Bharati
Santiniketan-731235

Copy for information to:

- 1) The Programme Coordinator, Planning and Research Division, CIET-NCERT.
- 2) Head, Department of Education, Vinaya Bhavana and Local Director of the Programme.