



SAMARTH OFFICE
VISVA-BHARATI



NOTICE

This is to notify to all concerned that another training programme on **File Tracking Module** of SAMARTH Portal will be held as per the schedule given below. All Administrative Heads and employees of respective offices / sections / units who work with office files, docket and despatch system are requested to join the training programme as per the details given below.

Date	Offices / Sections / Units	Venue	Time
24.03.2026	All administrative offices / sections / units	Conference Hall, Central Library, Visva-Bharati	04:00 PM - 05:00 PM

Ref. No.: VB/SAMARTH/NOTICE/81/2025-2026

Date: 17.03.2026


Nodal Officer
SAMARTH Office
Ground Floor, Admission
Coordination Cell
Visva-Bharati
Nodal Officer, SAMARTH
Visva-Bharati