

Memo no: - Estate/QT- 3/372/ 26-27

Date: - 06-08-2026

NOTICE INVITING APPLICATIONS FOR QUARTERS

This is to inform all concerned, that the following University quarters are available for allotment. Permanent employees who enjoy the rank and scale of pay may apply against the quarters.

An employee, who is already in occupation of quarters, may apply for change of quarters, if no change in the same type has been made earlier. However, no change is allowed within a year of allotment.

ELIGIBLE NON-ACADEMIC EMPLOYEES WILL GET PREFERENCE FOR ALLOTMENT.

Applications through proper channel should reach the office of the undersigned within 17/08/2026.

Tentative date of Meeting of Allotment (Sub-Committee):- 4th week of August, 2026

- A. Allotments shall be made to the employees other than newly appointed MTS employees, on the basis of seniority in service, as detailed below.
- B. Allotments to newly appointed MTS employees shall be made on the basis on the basis of inter-seniority (rank/merit wise).
- C. Seniority for academic quarters shall be determined on the basis of date of joining academic in academic posts only.
- D. Seniority (other than newly appointed MTS employees) for a particular type of qtrs. shall be calculated on the basis of date of joining in an eligible post only.
- E. Allotment will be made on, "*as is where is*" basis.
- F. Applicants may inspect the quarters for which they intend to apply **between 4:00 p.m. to 5:00 p.m. on every Friday**, excluding holidays, from the date of issue of this notice and **prior to last date of submission of applications**. All applicants shall assemble near the Estate Office before commencement of the inspection.
- G. **No inspection shall be allowed** on any day other than the schedule specified above. Requests for inspection outside the stipulated time and date **shall not be entertained**.
- H. For any queries in this regard, applicants may contact Estate Office.

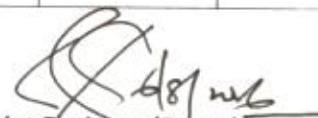
Academic Quarters

Sl. No	Quarters no	Quarters Type	Location	Minimum Eligibility	Reservation Category	Remarks
1	Type-V, Quarters no-05	Type-V	Purbapalli	Pay Level-12 and above	SC	Eligible non-academic employees will get preference

2	Type-V, Quarters no-06	Type-V	Purbapalli	Pay Level-12 and above	UR	Eligible non-academic employees will get preference
3	Type-IV, Quarters no-20, Block-E, vacated by Dibyendu Banerjee	Type-IV	Andrewspalli	Pay Level-10 and above	UR	To be vacated
4	A2-type qtrs.01 at Nichubungalow, Vacated by Dr. Habibur Rahaman Chowdhury	A2-Type	Nichubungalow	Assistant Professor & above	SC/UR	
5	A-type qtrs.41 Vacated by Kali Shankar Chattapadhyay	A-Type	Dakshinpalli	Assistant Professor & above	UR	
6	B-type qtrs.02 at Awagarh House, to be vacated by Dr. Nazrul Islam	B-type	Awagarh House	Assistant Professor & above	UR	
7	A2 Type qtrs.No. 29 at Nichubungalow, Vacated by Dr. Mati Lal Kalai	A2 Type	Nichubungalow	Assistant Professor & above	UR	
8	B Type Quarter no 21, vacated by Arabinda Mondal	B-Type	Sriniketan	Assistant Professor & above	UR	

Quarter for Non-Academic staff.

Sl. No	Quarters no	Quarters Type	Location	Minimum Eligibility	Reservation Category	Remarks
9	Type-III, Quarters no 01	Type-III	Dakshinpalli	Pay Level 2 and above	UR	Academic employees can apply but eligible non-academic employees will get preference
10	C-Type qtrs.no-02 vacated by Ashok Kumar Rath	C-Type	Sripalli	MTS & above	UR	
11	8 Unit Teacher's Hostel Flat no 7, vacated by Subhash Chandra Tudu	Eight Unit Teachers' Hostel	Cheepkuthi, Sriniketan	MTS & above	SC/UR	
12	LSS qtrs.no-16 vacated by Ram Kumar Prajapati	LSS	PSV, Water Tank	MTS & above	UR	
13	D-Type qtrs. no 1/D vacated by Swapan Kumar Das	D-Type	Ratanpalli	MTS & above	UR	
14	LSS qtrs.no-21 vacated by Debpratim Saha	LSS	Vinaya-Bhavana	MTS & above	UR	
15	Qrts. No-13 vacated by Sakshi Gopal Saha	Bachelor's flat	Purbapalli	MTS & above	SC	


Joint Registrar (Estate)
Visva-Bharati
Joint Registrar
Estate Office
Visva-Bharati

Copy to:

1. Chairperson, A.S.C, V.B
2. Principal/Directors/HOD of all Bhavanas/Dep'ts etc
3. Joint Registrar, Deputy Registrar, Assistant Registrar, of all administrative Office
3. University Engineer - with request to arrange minor repairing/ white washing of the quarters before these are occupied.
4. Email Administrator, Computer Centre, VB - Kindly upload the circular on Visva-Bharati website for wide circulation.



Joint Registrar (Estate)

Visva-Bharati

Joint Registrar

Estate Office

Visva-Bharati

To
The Joint Registrar (Estate)
Visva Bharati
Santiniketan



QT-3 Quarter Circular

Ref:- Circular No:-Estate.Qt-3/372/2026-27

Dated:- 06-08-2026

1. Name of the employee (in BLOCK LETTER)
.....
2.
3. Designation.....
4. Dept / Office /Section etc.....
5. I.D. No (If any)
6. Phone / Mobile No: -
7. Date of joining in Visva-Bharati.....
8. Present pay / pay band (with grade pay if any) / consolidated pay:
..... (Attach copy of Appointment Letter / recent pay slip)
9. Number & location of qtrs. applied for (not more than two choices are allowed):
a.
b.
10. Category: SC/ST/OBC/PH: (Attach attested copy of certificate).
11. If presently residing in University quarters, mention qtr no &
Location
12. Undertaking

I undertake to abide by the relevant rules / regulations / orders etc relating to allotment and vacation of quarters and other related matters, in case quarters is allotted to me by Visva Bharati.
13. Signature (with date) of applicant

Remarks & signature of the concerned Head of Dep't / Office