



Office of the Proctor

Memo No. P-22/2026-2027/3048

Date: 17.9.2026

Subject: Final notice to vacate Boys' Hostel room within three days

It is for the information of all boarders of the Boys' Hostel that despite several earlier requests, it has been observed that a few boarders have neither vacated their hostel rooms nor obtained the No Dues Certificate from the hostel authority, even though their respective sessions have already been expired. It has further been noticed that some of these students have kept their rooms locked in their absence.

All such boarders are hereby once again directed to vacate their hostel rooms and complete the No Dues formalities within **three (3) days** from the date of issue of this notice.

It is made clear that if the concerned students fail to hand over the keys and vacate their rooms within the stipulated period, the locks of such rooms will be broken open after expiry of the three -day period, and the rooms will be taken into possession by the hostel authority.

The University shall not be held responsible for any loss, damage, or misplacement of personal belongings left inside such locked rooms.

The rooms so vacated will be allotted to newly admitted students.

Sincerely yours

12/09/2026
Proctor (Officiating) (स्थानापूर)
Visva-Bharati
कला विश्वभारती
Proctor (Officiating)
Visva-Bharati

Copy to:

- 1) In charge Computer Centre- with a request to upload it in the university website
- 2) Registrar
- 3) Joint Registrar & C.S.to Vice Chancellor
- 4) Professor-in charge (Examination)
- 5) Deputy Proctors
- 6) Teacher wardens of Purba Pally Boys hostel