

**VISVA - BHARATI
SANTINIKETAN**



NOTIFICATION

AUTUMN VACATION / PUJA HOLIDAYS / SARADABAKASHA, 2026

Patha Bhavana and Siksha-Satra (both the school sections) will remain closed for Autumn Vacation 2026 from 17.10.2026 (Saturday) to 13.11.2026 (Friday) (both days inclusive). Patha-Bhavan will be reopened on 14.11.2026 (Saturday) and Siksha-Satra will be reopened on 16.11.2026 (Monday) (as 14.11.2026 & 15.11.2026 are both weekly off days).

The Academic Departments of the University will remain closed for Autumn Vacation, 2026 from 27.10.2026 (Tuesday) to 06.11.2026 (Friday) and will reopen on 09.11.2026 (Monday) as 07.11.2026 and 08.11.2026 are both weekly off days.

University in all its Bhavanas, Departments, Centres, Sections, and Offices etc will remain completely closed for Puja Holidays from 17.10.2026 (Saturday) to 26.10.2026 (Monday).

Directors / Adhyakshas of Bhavanas / Vibhagas and Heads / In-Charges of the Academic Departments / Centres are requested to make necessary arrangements for deploying / detaining **one academic staff for each Department / Centre** during Autumn Vacation, 2026.

Faculty members, who need to be detained during vacation period under order of the Vice – Chancellor, will be eligible for Compensatory Leave to the extent of 1/3rd of the period of detention.

Directors / Adhyakshas of Bhavanas / Vibhagas are requested to send Bhavana wise single comprehensive proposal with appropriate justification for such detention.

Proposal for detention in prescribed proforma (attached) should reach Establishment Section within 30.09.2026 positively for taking prior approval of the Vice-Chancellor.

Ex post facto approval and individual department wise proposal may not be entertained.

Memo.No.EST/E-II/G.20

Date : 17.09.2026

Registrar
Visva-Bharati

17/9/26

Copy forwarded for information and necessary action to:-

1. Directors / Adhyakshas of all Bhavanas / Vibhagas
2. Heads / In-Charges of all the Academic Departments / Centres
3. Finance Officer
4. Internal Audit Officer
5. Joint Registrar (Accounts)

P.T.O

6. Deputy Registrar (Establishment)
7. C.S to VC
8. Librarian
9. Proctor
10. Dean of Students welfare
11. Professor-in-charge, Engineering Section
12. Professor-in-charge,, Security
13. Chief Medical Officer, P.M.Hospital
14. C.S to Vice-Chancellor
15. P.A. to Registrar
16. University Webmaster – to upload it on the University Website

PROFORMA FOR DETENTION OF TEACHER DURING AUTUMN VACATION, 2026
(To be submitted through proper channel)

SL. No.	Name (in full) of the Teacher / Faculty: Bhavana: Department : Designation: I.D.Number : Mobile Number : & Email	Brief Description of the work to be performed during detention	Period of detention (From to date)	Detailed justification for such inevitable detention
1.	Name (in full) of the teacher / Faculty:..... Bhavana:..... Department :..... Designation:..... I.D.Number :..... Mobile Number :..... Email:.....			
2.				
3.				

Signature with seal of the Principal & Head / In-Chagares of the Department / Centre with Mobile Number