विश्वभारती
VISVA-BHARATI

JOINING CIRCULAR

Sl. No.	Name	POST to which joined	Authority	Scale of Pay	Bhavana / Department	Date of joining	Date of Birth	Reference of Appointment	Terms and condition of Appointment	Remarks
1.	Rupa Kul	Laboratory Assistant (UR)	Vacated by Sri Surajit Dutta	Pay level 4 as per 7th CPC Pay Matrix	Visva-Bharati	17.11.2026 (Afternoon)	04.02.1994	Est./E-1/ Appoint/2026-27 dated.13.10.2026	1. Pay Fixation : As per rules. 2. Probation Period: Two years. 3. Retirement benefit : will be covered under New Pension Scheme (NPS)	I.D.No. 2023336 Advt.No. 1/2023 Dated 17.04.2023 Post Sl. No. 17 PAN No: DSVPK0166H

Memo No. Est/E-1/Appoint/2026-27

Date:17.11.2026

Copy forwarded for information and necessary action to:-

1. Directors / Principals of all Bhavanas / Vibhagas
2. Heads of all Departments/Centres/Sections
3. Finance Officer / Joint Registrar (Accounts) / JFO-IAO
4. Proctor/Dean/Deputy Dean of student welfare / Chief Medical Officer/Professor In-Charge of Security/Professor In-Charge Engineering Section.
5. All Joint Registrars/ Joint Registrar & C.S. to Upacharya / Deputy Registrar/ Assistant Registrars
6. In Charge, Pay Cell :Requesting to fix the pay of the incumbent as per rule
7. Assistant Registrar(Meeting)--- for information.
8. Assistant Registrar(SC/ST Cell)
9. Professor In Charge, Computer Centre : You are requested to upload to the website
10. In Charge, Hindi Cell-with a request to translate it into Hindi and arrange to upload in the University Website.
11. Section Officer, Registrar's Chamber / Section Officer (E-I / II / III / File)
12. Rupa Kul / Personal file of Rupa Kul

18/11/2026

Registrar
Visva-Bharati