

**ACADEMIC AND ADMINISTRATIVE AUDIT REPORT OF VISVA-BHARATI
2021-2022**



INTERNAL QUALITY ASSURANCE CELL (IQAC)

VISVA-BHARATI

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ACADEMIC AUDIT REPORT OF VISVA-BHARATI
ACADEMIC YEAR 2021-2022



INTERNAL QUALITY ASSURANCE CELL (IQAC)
VISVA-BHARATI

Bhasha-Bhavana

(Institute of Languages, Literature & Culture)

Academic Audit Committee of Bhasha-Bhavana 2021-2022

Sl. No.	Name of Members	Designation & Department
Internal Members		
1.	Prof. Sabita Pradhan, Chairperson	Principal, Bhasha-Bhavana
2.	Prof. Amrit Sen	Professor, Dept. of English, Bhasha-Bhavana
3.	Prof. Avijit Banerjee	Professor, Dept. of Chinese, Bhasha-Bhavana
4.	Prof. Debarati Bandhyapadhyay	Professor, Dept. of English, Bhasha-Bhavana
5.	Prof. Niranjan Jena	Professor, Dept. of Sanskrit, Pali & Prakrit, Bhasha-Bhavana
6.	Prof. Manabendra Mukhopadhyay	Professor, Dept. of Bengali, Bhasha-Bhavana
7.	Dr. Tapu Biswas, Convenor	Assistant Professor, Dept. of English & Vice-Principal of Bhasha-Bhavana
External Members		
8.	Prof. Subir Dhar	Former Professor, Rabindra Bharati University
9.	Prof. Rajyeswar Sinha	Professor, Dept. of Bengali, Jadavpur University

Academic Audit Report of Bhasha - Bhavana (2021-2022)

(Institute of Languages, Literature & Culture)

Visva-Bharati

Introduction

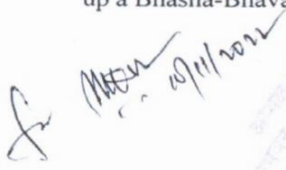
Bhasha-Bhavna (the Institute of Languages, Literature & Culture) has thirteen language departments and four centres functioning under its aegis. It offers regular programmes of study at the Undergraduate, Postgraduate, M.Phil and Ph.D levels. Bhasha-Bhavana also offers two year certificate, one year diploma and one year advanced diploma programmes in various languages. One year casual courses are also offered to foreign students by certain departments.

The strength of Bhasha-Bhavana lies in teaching the language, literature and culture of ancient India (Sanskrit, Pali, Prakrit), the medieval and modern world (Bengali, Hindi, Assamese, Odia, Marathi, Tamil, Santali, Arabic, Persian, Urdu and Indo-Tibetan), Asia (Chinese and Japanese), and Europe (English, French, German, Italian and Russian), along with conducting studies and research in Comparative Literature, encompassing literature and culture of the East and the West. The Centre for Endangered Languages and the Centre for Buddhist Studies have endeavoured to keep alive the ancient and endangered literary and cultural traditions even as the European Language sections conduct an exchange of ideas with the contemporary scholars from other parts of the world.

Two constituent departments of Bhasha-Bhavana: Cheena-Bhavana (the Department of Chinese Literature and Culture) and Hindi-Bhavana (the Department of Hindi) house prestigious sectional libraries, each containing around 45,000 and 35,000 books respectively. Visiting Professors and scholars from all over the world visit Bhasha-Bhavana where exchange of ideas and significant contributions open up new vistas of study and research. There is a student exchange programme with Yunan University of the People's Republic of China which is open to all students of the University. Cheena-Bhavana plays a significant role in the exchange programme. The Departments of the Bhavana organise national and international seminars and conferences. The Departments under Bhasha-Bhavana have come to work towards a confluence of cultures where the best of the East and West can interact, as envisaged by Gurudeva Rabindranath Tagore. The conglomeration of foreign and Indian languages under one umbrella in Bhasha-Bhavana is indeed a culmination of Tagore's dream "where the world meets in one nest."

About the Bhasha-Bhavana (Mission/Vision)

In a bid to promote interaction between various language departments, the University has set up a Bhasha-Bhavana (Institute of Languages, Literature & Culture) in the varsity campus.


20/11/2022
OFFICE OF THE
DIRECTOR / INSTITUTE OF
LANGUAGES, LITERATURE & CULTURE
VISVA-BHARATI

All these Departments offer regular courses of study both at the under-graduate and the postgraduate levels as well as research facilities. Bhasha-Bhavana also offers the Language Certificate Courses mainly for regular students and the staff members of Visva-Bharati and the residents of the locality.

A large number of manuscripts in Sanskrit, Bengali, Odia, Tibetan, Arabic and Persian are preserved at the Lipika Manuscriptorium. Visiting Professors and scholars from all over the world regularly visit Bhasha-Bhavana where exchange of ideas open up new areas of research, to which significant contributions have been made. Bhasha-Bhavana (Institute of Languages, Literature & Culture) holds the promise of upholding Tagore's great idea towards establishing national and international integration and harmony through dissemination of learning and the values of universal brotherhood.

Criterion-wise Observations

I. Programmes Offered:

Department/ Centre	Courses Offered							
	Certificate	Diploma	--				Ph.D	--
Department of Assamese								
Centre for Endangered Languages (CFEL)	-	-	-	-	-	-	-	--
Department of Marathi	Certificate	Diploma	Advanced Diploma	--	--	--	--	--
Centre for Comparative Literature (CCL)	--	--	--	UG	PG	M.Phil	Ph.D	GEC
Department of Arabic, Persian, Urdu and Islamic Studies	Certificate	Diploma	Advanced Diploma	UG	PG		Ph.D	
Department of Sanskrit, Pali and Prakrit	Certificate	Diploma	Advanced Diploma	UG	PG	M.Phil	Ph.D	One Year Course for Foreign Students

Department of Odia	Certificate	Diploma	Advanced Diploma	UG	PG	M.Phil	Ph.D	One year course for Foreign Students
Department of Tamil	Certificate	Diploma	--		PG	M.Phil	Ph.D	
Department of Chinese	--	--	--	UG	PG	--	Ph.D	--
Department of Indo-Tibetan	Certificate	Diploma		UG	PG		Ph.D	One year course for Foreign Students
Department of Japanese	--	--	--	UG	PG	--	Ph.D	--
Department of English	--	--	--	UG	PG	M.Phil	Ph.D	--
Department of Santali	Certificate	Diploma	Advanced Diploma	UG	PG	M.Phil	Ph.D	
Department of Bengali	Certificate	Diploma		UG	PG	M.Phil	Ph.D	One year course for Foreign Students
Centre for Modern European Languages, Literatures and Culture Studies (CMELLCS: French, German, Italian and Russian)	Certificate	Diploma	Advanced Diploma	UG	PG	--	Ph.D	--
Department of Hindi	Certificate	Diploma	--	UG	PG	M.Phil	Ph.D	One year course for Foreign

									Students
Centre for Buddhist Studies									

1. Infrastructure:

Every department under Bhasha-Bhvana is fully equipped with ICT classroom, computers, and printers. There are dedicated rooms for classes, and halls for seminar and conferences. Some of the departments have dedicated departmental libraries with books and journals where students can borrow and read books.

II. Faculty Profile:

Serial No	Department/Centre	Professor	Associate Professor	Assistant Professor	Total
1.	Department of Assamese	NIL	NIL	1	1
2.	Centre for Comparative Literature (CCL)	NIL	NIL	3	3
3.	Centre for Endangered Languages (CFEL)	NIL	NIL	NIL	NIL
4.	Department of Marathi	NIL	NIL	1	1
5.	Centre for Modern European Languages, Literatures and Culture Studies (CMELLCS: French, German, Italian and Russian)	2	1	4	7
6.	Department of Tamil	NIL	NIL	1	1

Handwritten signature and date: 10/11/2022

Faint stamp: Director, Bhasha Bhavana, Assam University, Dibrugarh

7.	Department of Arabic, Persian, Urdu and Islamic Studies	2	NIL	1	3
8.	Department of Bengali	8	6	2	16
9.	Department of Chinese	1	1	4	6
10.	Department of English	3	4	3	10
11.	Department of Hindi	4	2	4	10
12.	Department of Indo-Tibetan Studies	1	NIL	4	5
13.	Department of Japanese	NIL	1	4	5
14.	Department of Odia	3	NIL	4	7
15.	Department of Sanskrit, Pali and Prakrit	6	2	4	12
16.	Department of Santali	NIL	NIL	6	6
17.	Centre for Buddhist Studies				

III. Students:

Serial No.	Department /Centre	Number of Students					
		Certificate, Diploma, and Advanced Diploma	UG	PG	MPhil	PhD	Total
1.	Department of Assamese	8				4	12
2.	Centre for Comparative Literature (CCL)			17	3	11	31
3.	Centre for Endangered Languages (CFEL)						
4.	Department of Marathi	10					10

for *10/11/2022*

5.	Centre for Modern European Languages, Literatures and Culture Studies (CMELLCS: French, German, Italian and Russian)	63	77	31		3	174
6.	Department of Tamil	10				3	13
7.	Department of Arabic, Persian, Urdu and Islamic Studies	4	94	13		11	120
8.	Department of Bengali	6	115	107	13	20	261
9.	Department of Chinese		151	42		8	201
10.	Department of English		71	100	14	7	192
11.	Department of Hindi		28	44	9	5	86
12.	Department of Indo-Tibetan Studies	2	45	16		2	65
13.	Department of Japanese		143	39		13	195
14.	Department of Odia	1	1	73	9	36	120
15.	Department of Sanskrit, Pali and Prakrit		93	107	7	14	221
16.	Department of Santali	9	19	28		5	61
17.	Centre for Buddhist Studies						

for (MCA) 19/11/22

II. Bhavana Overview:

Bhasha-Bhavna (the Institute of Languages, Literature & Culture) has thirteen language departments and four centres. It offers regular programmes of study at the Undergraduate, Postgraduate, M.Phil and Ph.D levels. Bhasha-Bhavana also offers two year certificate, one year diploma and one year advanced diploma programmes in various languages. One year casual courses are also offered to foreign students by certain departments.

It has a number of international students, visiting faculty and a manuscriptorium. It has been graced by the presence of eminent linguists. One of its salient features is offering courses in the Eastern Asian languages. Over the years it has offered diploma courses to a number of students. The Bhavana fulfils Gurudeva's vision of Visva-Bharati where the West and the East coexist happily in a spirit of interaction.

a) SWOC Analysis (Strength, Weakness, Opportunities and Challenges)

• **Strengths –**

- More than 80% of the faculty members are PhDs
- Good Student-Teacher Relationship
- Fairly comprehensive syllabus leading to ample job opportunities
- Innovative Teaching Skills

• **Weaknesses**

- Lack of adequate number of teaching and non-teaching staff

for *MW*
19/11/2022

- Inadequate sitting space, arrangement and infrastructure for the academic faculty, the non-academic staff and the research scholars

● **Opportunities, Challenges and Future Plans**

- To prepare students to comprehend latest technology and methods, especially in terms of Information and Communication Technologies (ICTs)
- To equip students with theoretical rigour as well as technical skills and enable them to become globally competitive.
- Interdisciplinary research among the Language Units to establish a Language Lab in each department with audio and video aid.
- Every Centre to be elevated to the level of a full-fledged department
- Creation of Museum/s to reflect ancient Indian/ folk and foreign literary and cultural artefacts
- Preparation of Language maps and video documentation

III. Suggestions and Recommendations


- Recruitment of academic and non-academic staff.
- More space and a dedicated building for all Bhasha-Bhavana departments and centers to be housed together.
- Academic audit demands highlighting publications and paper presentations of teachers and research scholars in a better manner.
- The authorities should be requested for funds to conduct national and international conferences, seminars and workshops at the level of each department and centre of Bhasha Bhavana.
- E-resources and repository to be created and web link to be generated and circulated.
- Greater collaborative activities to be undertaken by the Departments and Centres of Bhasha Bhavana.
- Online classes, especially regarding language teaching courses to be initiated to address students who cannot come to Santiniketan.
- To initiate online and offline classes in Bengali, English and Hindi to disseminate knowledge about Tagore and Visva-Bharati.

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- It was suggested that Bhasha-Bhavana should explore the possibility of initiating a publication programme.
- Since foreign students from China, Taiwan and many other countries have asked for short- term (one or two months) courses in Bengali, Hindi and Sanskrit, the process of initiating these classes should be undertaken.
- Foreign students have also asked for introduction of Summer and Winter internship under different departments of Bhasha- Bhavana.

Signatures of the Committee Members



10.11.2022

A. Banerjee
10/11/22

Tarun Biswas
10/11/22

Debarati Banerjee
10.11.2022

Two external experts joined online.
(meet.google.com/ign-kzia-qvi)


10/11/22

To TR (IBAI)
h. crvha
29.9.2022

Ref. No.- BB/ 75 /2022-23

3981 29/9/22 Date: 29/09/2022

To
The Director
IQAC
Visva-Bharati

Internal Quality Assurance Cell
Visva-Bharati
Docket No. 257
Date: 29/09/2022
12/10/2022

With reference to the letter dated 8th September, 2022 the following faculty members will act as a members of Academic Audit Committee of Bhasha-Bhavana until further order.

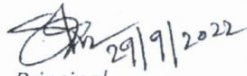
Internal Members:

1. Prof. Sabita Pradhan (Chairperson & Principal, Bhasha-Bhavana)
Mob. No.- 94346 34230.
2. Prof. Amrit Sen, Professor, Dept. Of English.
Mob. No.- 94341 13399.
3. Prof. Avijit Banerjee, Professor, Dept. Of Chinese.
Mob. No. - 94342 10858.
4. Prof. Debarati Bandyopadhyay, Professor, Dept. Of English.
Mob. No.- 94343 26314.
5. Prof. Niranjana Jena, Professor, Dept. Of Sanskrit, Pali & Prakrit.
Mob. No- 94345 69621.
6. Prof. Manabendra Mukhopadhyay, Professor, Dept. Of Bengali.
Mob. No- 94344 93213.
7. Dr. Tapu Biswas, Asst. Prof. of English & Vice-Principal, Bhasha-Bhavana.
Member & Convenor.

External Members:

1. Prof. Subir Dhar, Former Professor Rabindra Bharati University.
Mob. No.- 92323 31444. Mail id - subirdhar2010@gmail.com
2. Prof. Rajyeswar Sinha, Professor, Dept. of Bengali, Jadavpur University.
Mob. No.- 98360 29999. Mail id- rajyeswar.sinha@jadavpuruniversity.in

A note of acceptance will be highly appreciated.


Principal

Bhasha-Bhavana

अध्यक्ष / Principal

भाषाभवन / Bhasha-Bhavana
विश्वभारती / Visva-Bharati

Academic Audit Meeting

From: Subir Dhar (subirdhar2010@gmail.com)
To: tapu_biswas@yahoo.com
Date: Thursday, 10 November, 2022 at 01:22 pm IST

To
The Principal/Vice-Principal,
Bhasha Bhabhana, Visva-Bharati

I attended the meeting of the Academic Audit Committee of Bhasha Bhabhana, Visva-Bharati today from 12.30p.m. onwards.

I suggest that:

1. The academic publication details of the faculty members of the Bhabhana be provided to or shared with the committee members
2. That the University authorities be moved for sanction of financial support for the holding of seminars, conferences, symposia on a regular continuing basis
3. That the Bhabhana explore the possibility of initiating a publications programme

With regards,

Professor Subir Dhar
Former Professor of English &
Director, School of Languages and Culture
Rabindra Bharati University

Re: Meeting for Academic Audit Committee of Bhasha Bhavana

From: Rajyeswar Sinha (rajyeswar.sinha@jadavpuruniversity.in)

To: tapu_biswas@yahoo.com

Date: Thursday, 10 November, 2022 at 01:56 pm IST

Respected Sir,

Today I participated in the meeting regarding Academic Audit in Bhasha Bhavan, Visvabharati. The presentation that was provided by Bhasha Bhavan on the subject is extremely valuable. On the basis of discussions conducted on the matter, I have a few suggestions:

1. To develop E-resource on teaching-learning components for foreign students
2. To develop a repository for preserving lectures of seminars and symposiums and making them available for students, researchers
3. To initiate collaborative programs based on the discourse of interdisciplinary studies

Regards.

Rajyeswar Sinha
Professor, Department of Bengali
Jadavpur University

On Wed, Nov 9, 2022 at 4:41 PM tapu biswas <tapu_biswas@yahoo.com> wrote:

Please see the attached file.

To

With regards,

Dr. Tapu Biswas

Assistant Professor

Department of English

&

Vice-Principal

Bhasha Bhavana

Visva-Bharati, Santiniketan

Mob: 9830405624

BHASHA BHAVANA

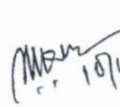
VISVA-BHARATI

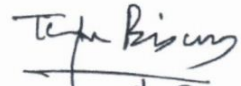
Minutes of the all Head of the Department and DQAC of Bhasha Bhavana held on 11th November 2022 which commenced at 09.30 pm.

The following decision were taken unanimously

The committee finalized the Academic Audit Report to place before the committee.


10.11.2022


10/11/2022


10/10/22

Debarati Bandyopadhyay
10.11.2022

**Bhasha-Bhavana
Visva-Bharati**

Members present at the meeting dated ~~11-01-2022~~ 10/11/2022

Sl. no.	Department / Centre	Name	Signature
1.	Principal Bhasha Bhavana In-Charge	Prof. Mrinal Kanti Mondal	<i>Mrinal Kanti Mondal</i> 10/11/2022
2.	Vice-Principal	Dr Tapu Biswas	<i>Tapu Biswas</i>
3.	Department of Bengali	Prof. Manabendranath Saha	<i>Manabendra Saha</i> 10.11.22
4.	Department of English	Prof. Sabita Prodhan	<i>(Dr) Debarati Bandyopadhyay</i> 10.11.2022
5.	Department of Hindi	Dr Subhash Chandra Roy	<i>Dr Subhash Chandra Roy</i> 10/11/2022
6.	Department of Sanskrit, Pali and Prakrit.	Prof. Niranjan Jena	<i>Niranjan Jena</i> 10.11.2022
7.	Department of Japanese	Dr. Gita A Keeni	<i>Gita A Keeni</i> 10/11/2022 MD ALIUL AZIM
8.	Department of Odia	Prof. Sabita Prodhan	<i>Sabita Prodhan</i> 10/11/22
9.	Department of Chinese	Prof. Avijit Banerjee	<i>Avijit Banerjee</i> 10.11.22
10.	Department of Indo-Tibetan and Buddhist Studies	Dr. Shedup Tenzin	<i>Shedup Tenzin</i> 10.11.22
11.	Department of Santali	Dr. Dhaneshwar Manjhi	<i>Dhaneshwar Manjhi</i> 10.11.22
12.	Department of Arabic, Persian, Urdu and Islamic Studies	Prof. Wasif Ahmad	<i>Wasif Ahmad</i> 10.11.22
13.	Centre for Modern European Languages, Literatures and Culture Studies (CEMLCS: French, German, Italian and Russian)	Prof. Nilanjan Chakraborti	<i>Nilanjan Chakraborti</i> 10.11.22
14.	Centre for Assamese	Dr. Sangita Saikia	<i>Sangita Saikia</i> 10/11/2022
15.	Centre for Tamil	Dr. Senthil Prakash S.	<i>Senthil Prakash S.</i> 10/11/2022
16.	Centre for Marathi	Dr. Ranvir Sumedh Bhagban	<i>Ranvir Sumedh Bhagban</i> 10.11.22
17.	Centre for Comparative Literature (CCL)	Dr. Dheeman Bhattacharyya	<i>Dheeman Bhattacharyya</i> 10/11/22 <i>Nilanjana Bhattacharyya</i> 10/11/2022
18.	Centre for Endangered Languages (CFEL)	Prof. Sabita Prodhan	<i>Sabita Prodhan</i> 10.11.22
19.	Centre for Buddhist Studies	Prof. Aruna Ranjan Mishra	
20.	From Office of Bhasha Bhavana		

21. Extra Member RBU. Professor Subir Kumar joined on line.
22. Professor Rayam Sigha J.U. joined on line.

Vidya-Bhavana
(Institute of Humanities & Social Sciences)

Academic Audit Committee of Vidya-Bhavana 2021-2022

Sl. No.	Name of Members	Designation & Department
Internal Members		
1.	Prof. Vibhas Chandra Jha, Chairperson	Professor, Dept. of Georgraphy, Vidya-Bhavana
2.	Prof. Sarbajit Sengupta	Professor, Dept. of Economics & Politics, Vidya-Bhavana
3.	Prof. Sandip Basu Sarbadhikary	Professor, Dept. of History, Vidya-Bhavana
4.	Dr. Prosenjit Saha, Convenor	Assistant Professor, Dept. of Education, Vidya-Bhavana
External Members		
5.	Prof. Prithvish Nag	Former Director, Natmo; Former Vice-Chancellor, Mahatma Gandhi Kashi Vidyapeeth, Vranasi
6.	Prof. Saikat Sinha Roy	Professor, Dept. of Economics, Jadavpur University; Joint Director, School of International Relations and Strategic Studies (SIRSS)

Academic Audit Report

Vidya Bhavana

Visva-Bharati

2021-2022

I. Introduction:

Starting as a research institute, Vidya Bhavana gradually evolved into a regular Post- Graduate Institute after Visva-Bharati became a Central University in 1951. Henceforth, it was constituted as a Faculty of Arts of Visva-Bharati.

In 2009-10, the Bhasha and Vidya Bhavanas became independent institutes. The Vidya-Bhavana focused entirely on social sciences and humanities while Bhasa-Bhavana emerged as the Institute Of Language, Literature And Culture.

II. About the Bhavana (Mission/Vision)

To impart education and carry out research in the humanities and social sciences which were integral to the vision of Gurudeva Rabindranath Tagore.

III. Criterion-wise Observations

- 1. Programmes:** AIHC&A, History, Geography, Economics Politics, Philosophy and Comparative Religion have both UG, PG and PhD courses. Anthropology and CJMC have only PG and PhD courses. CWS has only PhD courses. Education has only UG (GEC) courses). Additionally , Economics Politics, History, AIHC&A and CWS have MPhil courses.
- 2. Infrastructure;** Generally good. However, old furniture needs to be replaced /repaired in almost all Departments. In some Departments , curtains need to

Principal
7/11/22

Sankar Sinha
7/11/22

P. W. P.
7-11-22

be refurbished. Table cloths are not always necessary. Display Boards with pictures, charts and maps should be put in appropriate places. These should reflect Gurudev's contributions. Some Departments like Anthropology need larger classrooms to start UG courses

3. **Faculty Profile:** The Faculty members are highly qualified. However, they should get more exposure in terms of participation in workshops, conferences, foreign visits and taking up collaborative projects with other National and International institutions. Few faculty members without PhDs should take up doctoral work in earnest.
4. **Students:** Students are generally responsive. They must be introduced to more options apart from academic careers. Lecture from role-models in their respective subjects should be organized from time to time at both Department and Bhavana levels. More support may be provided to the research scholars.

5. Bhavana Overview

Has great potential to fulfill its vision and mission

IV. SWOC Analysis (Strength, Weakness, Opportunities and Challenges)

- A. **Strength:** The strength of the Bhavana lies with the qualified and responsive faculty . There is good interaction among students and faculty members at all levels. The Philosophy of Gurudeva remains the guiding principle.
- B. **Weakness:** Though the upkeep of the Bhasha-Vidya building is satisfactory, the other buildings have to be maintained in a better way to compete with other institutions. Digitization of manuscripts, journals and records need to be speeded up. More emphasis should be placed on increasing publications by faculty and research scholars in quality peer reviewed journals.

Shri. S. K. Singh
7/11/22

Aditya
07/11/22

Principal
Bhavana / Vidya-Bhavana

7/11/22

Saikat Sinha
07/11/2022

S. K. Singh
7/11/2022

P. N. Singh
7-11-22

C. **Opportunity:** This Bhavana is an integral part of Visva-Bharati which is a Central University. Hence funds should not be a constraint. However, alternative methods of raising funds including Projects and Consultancy and short-term Diploma and Certificate Courses should be explored. In new and smaller Departments offering UG courses needs to be explored.

D. **Challenges:** There are other State Universities nearby offering same / similar subjects. These institutions are located in bigger cities with better infrastructure. Students naturally prefer to go to these institutions for higher education creating challenges to Visva-Bharati in general.

V. Suggestions and Recommendations

The Faculty should think out-of-the-box. New ideas are to be introduced to improve the quality of the institution. Specifically, expanding the multidisciplinary components of various courses / seminars / conferences should be considered. Co-supervisors for PhD theses from outside the Department, discipline and even from outside the University and country will enhance the quality of research.

[Handwritten signature]
7/11/22

P. Nag Sankar Sinha
7-11-22
07.11.2022
Signatures of the Committee Members

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7/11/2022

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7/11/22

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07.11.2022

Principal / Principal
Prinipal / Vidya-Sravyana
Prinipal / Visva-Bharati
Prinipal / Santalpur

Steering Committee for Academic Audit

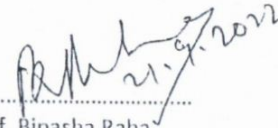
Vidya Bhavana

Visva-Bharati

<u>NAME</u>	<u>DEPARTMENT</u>	
PROF. VIBHAS CHANDRA JHA	GEOGRAPHY	CHAIRPERSON
PROF. SARBAJIT SENGUPTA	ECONOMICS & POLITICS	MEMBER
PROF. SANDIP BASU SARBADHIKARY	HISTORY	MEMBER
DR. PROSENJIT SAHA	EDUCATION, VIDYA BHAVANA	CONVENOR

External Members for conducting Academic Audit in Vidya Bhavana for the Academic Year 2020-2021 and 2021-2022

<u>NAME OF THE EXTERNAL EXPERT WITH DESIGNATION</u>	<u>ADDRESS FOR COMMUNICATION</u>
PROF. PRITHVISH NAG. FORMER DIRECTOR NATMO, FORMER VICE-CHANCELLOR MAHATMA GANDHI KASHI VIDYAPEETH, VRANASI ✓	254E- NSC BOSE ROAD, BANSDRONI, KOLKATA 700047. MOB: 943366764
PROF. SAIKAT SINHA ROY PROFESSOR, DEPARTMENT OF ECONOMICS JOINT DIRECTOR, SCHOOL OF INTERNATIONAL RELATIONS AND STRATEGIC STUDIES (SIRSS) ✓	DEPARTMENT OF ECONOMICS JADAVPUR UNIVERSITY KOLKATA – 700 032. INDIA TELEPHONE NO: 91-33-2414 6328 (W), 2457 2090 (D) 91-33-2337 6026 (H) 91-98304 32344 (M) E-MAIL: saiikat.sinharoy@gmail.com ssroy@economics.jdvu.ac.in


Prof. Bipasha Raha
Adhyaksha,
Vidya Bhavana,
Visva-Bharati.

अध्यक्ष / Principal Page 2 of 2
विद्याभवन / Vidya-Bhavana
विश्वभारती / Visva-Bharati
शान्तिनिकेतन / Santiniketan

Kala-Bhavana
(Institute of Fine Arts)

Academic Audit Committee of Kala-Bhavana 2021-2022

Sl. No.	Name of Members	Designation & Department
Internal Members		
1.	Prof. Goutam Kumar Das	Principal, Kala-Bhavana
2.	Prof. Debashish Mahalanabish	Head of the Department of Design, Kala-Bhavana
3.	Shri Ajit Seal	Head of the Department of Graphic Art (Printmaking), Kala-Bhavana
4.	Dr. Anshuman Das Gupta	Head of the Department of History of Art, Kala-Bhavana
5.	Shri Arghya Priya Majumder	Head of the Department of Painting, Kala-Bhavana
6.	Shri Sutanu Chatterjee	Head of the Department of Sculpture, Kala-Bhavana
External Members		
7.	Prof. Parag Roy	Professor, Dept. of Graphic Art, Rabindra Bharati University, Kolaka

Visva - Bharati
Kala - Bhavana

Academic Audit Report 2020 – 2021 & 2021-2022

I. Introduction

Kala Bhavana is one of the major art institutions of India founded by Rabindranath Tagore.

It offers PG,UG, PhD, Diploma and Certificate course programmes in Fine Arts and design. In the development of modern and contemporary Indian Art this institution made a major contribution.

II. About the Bhavana (Mission/Vision)

The mission of the Institution is to carry forward the ideology of Tagore and Nandalal Bose who had a vision of bridging art and craft. It will successfully catch up with the current necessities with the flow of time.

III. Criterion-wise Observations

1. Programmes

CBCS programme was adopted in UG level from 2017. PG and PhD programmes are following the semester system. Annual systems are followed in the courses like CIS, CFS and CRT

2. Infrastructures

All the departments have studios, necessary equipments, machines and computers. There is a centralized facility to display the art works in Nandan gallery. Kala Bhavan has a library with good collection of art books.

3. Faculty Profile

All of the Faculty members are qualified. They are good academicians and regularly perform their art practices.

4. Students

The institution produces best quality artists. They are sincere and talented. But proper up to date infrastructure should be provided to them.

5. Bhavana Overview

Kala Bhavana is an institution that made significant contribution and research in the practice and history of Indian modern Art.

IV. SWOC Analysis (Strength, Weakness, Opportunities and Challenges)

Strength: Excellent Faculty and talented students. One of the most reputed art institution of India.

Aradhana Sinha
18/11/22

Aradhana Sinha
18/11/22

Santanu Chatterjee
18/11/2022

Aradhana Sinha
18/11/2022

Santanu Roy
18/11/2022

Weakness: Dearth of space for academic studies. A few of the departments have smart rooms and computer laboratories. Most of the departments are suffering due to lack of updated equipments and infrastructures.

Opportunities: The students of this department can be absorbed in various professions related to Visual/ Fine Arts.

Challenges : The major challenges in this field are to prepare the student to comprehend latest technology and methodological advancements in same area.

V. Suggestions and Recommendations

Most of the departments needed updated equipments and proper infrastructure to adopt new technologies and system of education.

Jayraj Roy 18/11/2022

Signatures of the Committee Members

Smt. ... 18/11/22

अध्यक्ष / Principal
कला-भवन / Kala-Bhavana
विश्वभारती, सान्निधिनिवेशन
Vive-Bharati, Sannidhan

Ankur D. ... 18/11/22

... 18/11/22

... 18/11/22

Sutarno Chatterjee 18/11/2022

... 18/11/2022

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Opportunities: The students of this department can be absorbed in various professions related to Visual/ Fine Arts.

Challenges : The major challenges in this field are to prepare the student to comprehend latest technology and methodological advancements in same area.

V. Suggestions and Recommendations

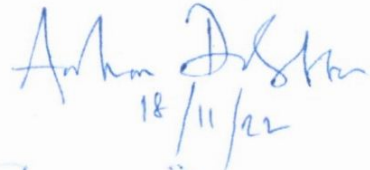
Most of the departments needed updated equipments and proper infrastructure to adopt new technologies and system of education.

 Faraz Roy 12/11/2022

Signatures of the Committee Members

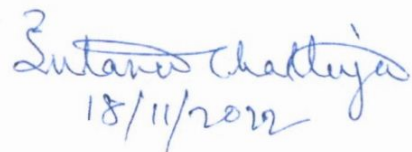
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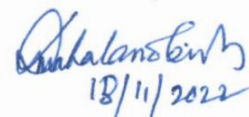
अध्यक्ष / Principal
कला-भवन / Kala-Bhavana
विश्वभारती, धर्मपुरी
Visva-Bharati, Santiniketan

 Anam D. S. Khan
18/11/22

 18/11/22

 18/11/22

 Sutar Chatterjee
18/11/2022

 18/11/2022

KB/F.A.A - 2022 - 2023 / 326
DT - 15.12.22

To

**The Director
IQAC
Visva Bharati**

Date: 15/12/2022


Subject: Bhavana level Academic Audit committee to conduct Academic Audit 2020-21 and 2021-22 in Kala – Bhavana.

Sir,

This is to inform that in the meeting with all the heads of the Departments, Kala-Bhavana the following members has been recommended to conduct the Academic Audit of 2020-21 and 2021-22 Kala – Bhavana as follows:

1. **Prof. Parag Roy, External Expert**, Professor Department of Graphic Art, Rabindra Bharati University, Kolkata.
2. **Prof. Goutam Kumar Das**, Principal Kala-Bhavana.
3. **Dr. Debashish Mahalanabish**, Head of the Department of Design.
4. **Shri. Ajit Seal**, Head of the Department of Graphic Art (Printmaking).
5. **Dr. Anshuman Das Gupta**, Head of the Department of History of Arts.
6. **Shri. Arghya Priya Majumdar**, Head of the Department of Painting.
7. **Shri. Sutanu Chatterjee**, Head of the Department Sculpture.

Thanking you


Principal 15/12/2022

Kala - Bhavana

अध्यक्ष / Principal
कला-भवन / Kala-Bhavana
विश्वभारती, शान्तिनिकेतन
Visva-Bharati, Santiniketan

Sangit-Bhavana
(Institute of Music, Dance & Drama)

Academic Audit Committee of Sangit-Bhavana 2021-2022

Sl. No.	Name of Members	Designation & Department
Internal Members		
1.	Prof. Madhabi Ruj	Head of the Department of RSDD, Sangit-Bhavana
2.	Prof. Buddhadev Das	Principal and Head of the Department of HCM, Sangit-Bhavana
3.	Prof. Basavi Mukherjee	Dept. of HCM, Sangit-Bhavana
4.	Prof. Swapan Kumar Ghosh	Dept. of HCM, Sangit-Bhavana
5.	Prof. Sruti Bandopadhyay	Dept. of RSDD, Sangit-Bhavana
External Members		
6.	Prof. Debasish Mondal	Professor, Rabindra Bharati University, Kolkata

ACADEMIC AUDIT REPORT (2021-2022)

I. Introduction

Sangit Bhavana , an institute of Music , dance and Drama, comprises of two departments:

Department of Hindusthani Classical Music (Vocal, Sitar, Esraj, Tabla, Pakhawaj)

Department of Rabindra Sangit Dance & Drama (Rabindra Sangit, Manipuri Dance, Kathakali Dance, Rabindra Nritya, Drama & Theatre Arts).

It was established in the year 1919.

[Sangit Bhavana \(visvabharati.ac.in\)](http://SangitBhavana.visvabharati.ac.in)

II. About the Bhavana (Mission/Vision)

Gurudev Rabindranath Tagore, emphasized on a multi-disciplinary approach towards art practice. Teaching of music, dance and drama were always an integral part of his pedagogic vision of a comprehensive education system. Initiated in 1919, Sangit Bhavana, over the years, has contributed to this vision and plays an important role in organizing and curating all the seasonal festivals that are part of the Santiniketan ethos. The Department of Hindusthani Classical Music under Sangit Bhavana, has developed as a pre-eminent centre for specialized training in Vocal Music (khayal and dhrupad) and Instrumental music (Sitar, Esraj, Tabla and Pakhawaj). The Department of Rabindra Sangit, Dance and Drama under Sangit Bhavana, has developed as a pre-eminent centre for specialized training in Rabindra Sangit, Manipuri Dance, Kathakali Dance, Rabindra Nritya, Drama and Theatre Arts. Our curricula aim for an all-round development of students with efficiency in the practical along with a strong theoretical understanding. Scholarship in the institution also plays a key role in the propagation and dissemination of the various art forms at the global level. Rabindra Sangit Gabeshana Kendra has been established as a space for independent scholars to pursue further research on Tagore's Music and to capture the essence of Tagorean philosophy.


III. Criterion wise Observations

- 1. Programmes:** Courses are offered in the following levels: Undergraduate /Post Graduate/Ph.D/Certificate Course (2 year course)/One year course for foreign students.
All the courses in all the subjects in both the departments are running satisfactorily.
- 2. Infrastructures:** Sangit Bhavana has a well equipped library, classrooms (with wifi and ICT facilities), rehearsal space along with one Research centre, Seminar Hall, Smart classroom and a newly built canteen.
- 3. Faculty Profile:** All our faculty members are highly qualified and experience in pedagogy, performance practice and research. They are also serious researchers and provide satisfactory guidance to research scholars.
- 4. Students:** We have a good student teacher ratio in both the departments. We have students from different states within the country as well as foreign countries. Our students are diligent and hardworking. They are developing as serious practitioners of the performing arts and are also adept in music theory and research.
- 5. Bhavana Overview:** Academic practice is very satisfactory with important contribution of all the faculty members. However, there is lack of supporting staff, and office space.

IV. SWOC Analysis (Strength, Weakness, Opportunities and Challenges): Please refer to 5.10 for a detailed SWOC analysis report.

V. Suggestions and Recommendations:



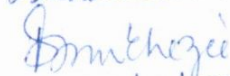


We propose to organize workshops, seminars, and lecture demonstrations by experts. We would like to sign memorandum of understanding (M.O.U.) with other performing arts institutions and develop student and teacher exchange programmes. We propose to initiate a performing arts research journal


08/12/2022

Principal, Sangit Bhavana

अध्यक्ष
संगीत भवन
विश्वभारती
Principal
Sangit Bhavana
Visva-Bharati

An Academic Audit Committee meeting was held on 24.11.22 at 4pm at the Sangit Bhavana premises. The external expert Prof. Debasish Mandal was present, who went through all the data and certified the Information sheet for Academic Audit for the years 2020-2021 & 2021-2022. The members present were -

1.  [External Expert]
24.11.2022
DEBASHISH MANDAL
विभागाध्यक्ष / Head
संगीत भवन, विश्वभारती विश्वविद्यालय
Sangit-Bhavana, Visva-Bharati, Santiniketan
2. Madhabi Ruj 24/11/22
अध्यक्ष / Principal
संगीत भवन / Sangit-Bhavana
विश्वभारती / Visva-Bharati
3.  24/11/2022
(Buddhadev Das)
विभागाध्यक्ष / Head
हिन्दुस्तानी शास्त्रीय संगीत विभाग
Deptt. of Hindusthani Classical Music
संगीत भवन, विश्वभारती, शान्तिनिकेतन
Sangit-Bhavana, Visva-Bharati, Santiniketan
4.  24/11/2022
5.  24.11.2022
6.  24/11/22

Siksha-Bhavana
(Institute of Science)

Academic Audit Committee of Siksha-Bhavana 2021-2022

Sl. No.	Name of Members	Designation & Department
Internal Members		
1.	Head	Department of Biotechnology, Siksha-Bhavana
2.	Head	Department of Botany, Siksha-Bhavana
3.	Head	Dept. of Chemistry, Siksha-Bhavana
4.	Head	Department of Computer & System Science, Siksha-Bhavana
5.	Head	Department of Environmental Studies, Siksha-Bhavana
6.	Head	Integrated Science Education and Research Centre (ISERC), Siksha-Bhavana
7.	Head	Department of Mathematics, Siksha-Bhavana
8.	Head	Department of Physics, Siksha-Bhavana
9.	Head	Department of Statistics, Siksha-Bhavana
10.	Head	Department of Zoology, Siksha-Bhavana
11.	Professor-in-charge	Centre for Mathematics Education, Siksha-Bhavana
12.	Head	Dept. of Chemistry, Siksha-Bhavana
13.	Adhyaksha - Chairpeson	Siksha-Bhavana
External Members		
14.	Prof. Sankar Kumar Pal	National Science Chair, Govt. of India, President, Indian Statistical Institute, Distinguished Scientist and Former Director, Indian Statistical Institute
15.	Prof. Apurba Ratan Ghosh	Former Director IQAC, Former Director UGC Academic Staff College, University of Burdwan

Academic Audit Report (2021-2022)

Siksha-Bhavana, Visva-Bharati

I. Introduction:

Siksha-Bhavana (Institute of Science) was originally an under-graduate college for teaching Humanities subjects, which during 1961-1963 it was expanded to include in its curriculum B.Sc. (Honours) courses in Mathematics, Physics, Chemistry, Zoology and Botany. The M.Sc. programme in these subjects were introduced during 1963-1964. Finally, due to reorganization of the courses of studies in the Humanities and Science subjects, all Departments teaching under graduate and post graduate courses in Sciences were brought under Siksha-Bhavana.

Siksha-Bhavana consists of nine Departments viz., Chemistry, Mathematics, Physics, Botany, Zoology, Statistics, Computer and System Sciences, Biotechnology and Environmental Studies, as well as two Centres viz., Integrated Science Education and Research Centre and Centre for Mathematics Education. All these runs both teaching and research programmes and have been awarding three-year B.Sc. (Honours) degree in seven subjects, two-year M.Sc. degree in nine subjects, five-year M.Sc. degree as well as Ph.D. degrees in all the aforementioned subjects.

Department of Zoology has been awarded the Centre for Advanced Study programme of the UGC and COSIST grant for improvement of infrastructural facilities. DST has awarded FIST grant to the Departments of Zoology, Chemistry, Mathematics, Physics, Botany, Environmental Studies, Biotechnology and Integrated Science Education and Research Centre. The Departments of Mathematics, Chemistry and Botany were awarded with Special Assistance Programme (SAP) of UGC. The Department of Mathematics has been receiving NBHM Library grants since 1990s. Four faculty members are included in Stanford 2% scientist in this period.

During the period under consideration for auditing the departmental intake capacity has increased by more than 10% over the previous strength. Syllabus revision has been made almost biannually and the latest being during 2020-2021. Out of 128 existing faculties 123 (i.e., 96%) hold Ph.D. degree. During the period 2021-2022 forty-eight students have received Ph.D. degree. The university has an Optical fibre network campus which has recently been made Wi-Fi enabled. Siksha-Bhavana has Auditoriums, multiple Conference and Seminar halls, a sectional library, and a Canteen.

II. About the Bhavana (Mission/Vision):

The mission of the Bhavana through all its teaching and learning programmes is to provide quality education to inculcate values in the students, make them knowledgeable and ultimately good human beings and in the process, enable them to achieve academic excellence, gain access to multiple career opportunities in higher education and research at par with other institutions of eminence. Siksha-Bhavana as a component of Visva-Bharati envisions space where knowledge could be viewed in a different frame supportive of holistic human and social development.

The Departments under Siksha-Bhavana are striving to carry forward a rich legacy of scientific research. All the faculty members are involved in active research at par with international standard. They are continuously trying to instill scientific temper among their research scholars, many of whom are joining institutions of repute in their future academic careers.

III. Criterion-wise observations

- 1. Programmes** --- The Bhavana offers different three-year undergraduate with CBCS system, two-year Post graduate, Five-year integrated M.Sc. and Ph.D. programmes. Programme modification has been made almost regularly. Departments of Biotechnology and Botany have courses offering employability/entrepreneurship. Departments of Botany, Zoology, Environmental Science and Biotechnology offer field projects within the curriculum. The curriculum of all programmes is so framed that the students have well-grounded knowledge in the subject of their study such that they are equipped for better careers in academics, both in teaching and research.
- 2. Infrastructures** --- All the Departments have considerably good infrastructure facilities catering to the interests of all stake-holders. In Siksha-Bhavana, seven of the nine full-fledged departments received multiple grants from different funding agencies --- national and international. Siksha Bhavana boasts of an excellent library catering to the academic requirements of students from all science subjects across different levels of study. All Departments are equipped with considerable ICT facilities, research laboratories with high grade equipments, seminar halls and internet facilities. A significant number of teachers have been running projects supported by different funding agencies, and that have contributed significantly to the infrastructural development.
- 3. Faculty profile** --- The faculty profile of Siksha Bhavana is mention worthy. Faculty members have earned national and international recognition through high quality research and collaboration work. One faculty member received the prestigious INSA teacher award. Four faculty members were included in the

Stanford list of 2% best scientist in the period under consideration. Faculty members here are associated regularly with academic exchanges with scholars in other institutions of excellence. Some are responsible for e-content development. Total number of publications in this assessment period are 304 in Scopus enlisted journals and 45 are in UGC-CARE enlisted. Average number of publications in international journals of repute per faculty per year exceeds 2.8. Apart from research, faculty members are also busy with considerable amount of teaching assignments. On an average, each undertakes at least twelve hours of teaching on a weekly basis in a semester. Teachers are also actively engaged in preparing students for various competitive examinations like NET, GATE, SET, NBHM that equip them for higher studies and careers in academic world. More than 30% of faculty, on an average, handles sponsored projects.

4. **Students** --- Students admitted to the undergraduate and postgraduate programmes of the different departments of Siksha-Bhavana strive to do their best. This is subsequently reflected in their performances at the semester examinations. As per the examination ordinance of the university, there is a scope for continuous assessment of their performance. More than 90% students secure more than 60% marks on an average across all the programmes and departments. Almost all undergraduate students proceed to their postgraduate programme. A few go to other institutions of repute. After completion of PG programme many across the departments qualify in NET (47), SET (16), GATE (69) and other national level examinations (DBT-JRF 2; ICAR 1; JAM 17; JEST 2; TIFR 2). Some get admitted to Ph.D. programme under Siksha-Bhavana while a portion of the others seeks admission to other reputed institutions. The rest of the students seek avenues of employment in academic as also non-academic domains. All PG courses include dissertations in their curriculum. This offers good training in research activities to the students. This offers students a good training in research activities. After completion of Ph.D. a few go for postdoctoral studies too.
5. **Bhavana overview** --- The Adhyaksha is the Head of the Bhavana and is responsible for conduct of student admission, and maintenance of the standards of teaching and research in the Bhavana. Adhyakshas are appointed on the recommendation of the Upacharya for a maximum period of two years. Each department has a head. The Head of the Department is appointed on a recommendation of the Upacharya for a period not exceeding three years. Departments and Centres under the Bhavana have potential to undertake collaborative research with other institutes of excellence.

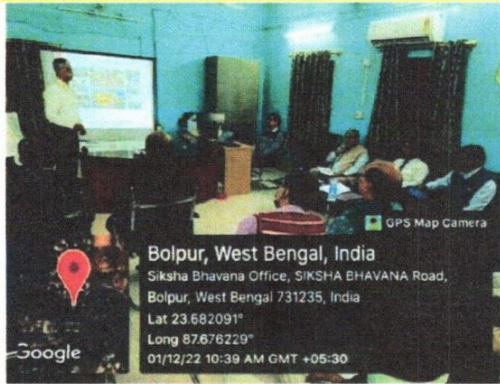
IV. SWOC analysis

- 1. Strength ---** Faculty members are committed towards teaching and research work. They share very close bonds with all their students, and take active interest in mentoring their students for future. There are a formidable number of research students (viz. 304) during the review period under consideration. Individual and departmental research schemes generate more than 900 lakhs in extra mural research funding (total 39 projects). Publishing in reputed journals is a habit of the teachers, and the quality of publication is worthy of mention. Existing instrument facility is satisfactory. Siksha-Bhavana has a fully automated sectional library. A few good departmental libraries are also there for science faculties and students. The number of awarded Ph.D. degree per annum is also significant.
- 2. Weakness ---** Participation of students in extension activities is not significant. Placement opportunity of students provided by the Bhavana (except Statistics) is not mentionable. The alumni do not play an active role in any development work of the various departments (except Chemistry). They do not undertake any drive for placement of students. Maintenance of log book for use of available resources is not adequately made in some departments. Bhavana office does not have any provision/scope for providing a seed money to organize academic programmes/events. Faculty members should take more interest in encouraging senior research students for participating in award contest programmes like INSA Young Scientist award and ISC Young Scientist Award.
- 3. Opportunity ---** Considering the expertise of faculty members across departments and centres as well as the available infrastructure there is an ample scope for introduction of courses for employment and entrepreneurship generation. The Bhavana has adequate resources both in terms of manpower and infrastructure for the introduction of more skill development courses and accordingly modify curriculum to benefit the students. Siksha-Bhavana may undertake development of statistical and information technology related software for use by all stakeholders. They should also take appropriate initiatives to mobilize the alumni support.
- 4. Challenges ---** Many students are poor learners coming from adjacent rural areas with weak financial background. Motivating them to sustain their interest in higher studies, and subsequently mobilizing additional grant for organization of Seminar/Workshop towards that objective is a big challenge. Addressing these problems may lead to a noticeable difference in the achievements. Exploring different ways and means to fill up as many seats as possible within a limited time during admission at the beginning of the academic session and framing appropriate policies to enhance hostel facilities also constitute a part of future challenge.

V. Suggestions and Recommendations

- Reframing of syllabus based on programme specific outcome and outcome-based programme for all post graduate programmes
- Introduction of more skill development courses in all post graduate programmes
- Development of statistical and information technology software
- Creation of opportunities of Consultancy for revenue generation
- Identification of research areas for patent/ copyright generation
- Engagement of Visiting Professors/Fellows for student-centric learning
- Establishment of a common Instrumentation Centre
- Creation of budgetary provision for providing incentives to teachers, and seed money or start-up grants to newly recruited faculty
- Opening of new programmes or courses like PG programme on Data Science and Machine Learning
- Incorporation of Internal Audit system

Few glimpse of the team visiting Siksha-Bhavana for Academic Audit



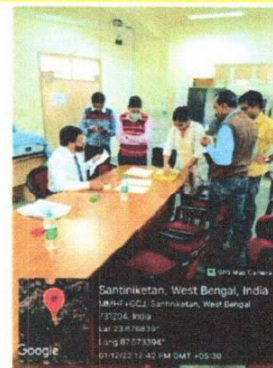
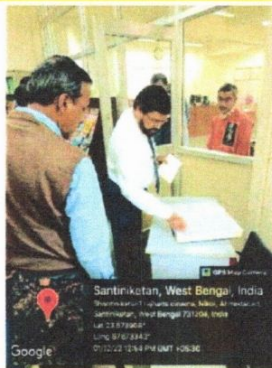
Meeting & Academic Report presentation at SB

Meeting with faculties of Zoology



Meeting with faculties of Biotechnology

Meeting with faculties of Botany



Visit to the Siksha-Bhavana Library

Meeting with the faculties of ISERC

3/10/22
27.9.22

3921 28/9/22 Date 27.09.2022

29/9/22

To
The Registrar
Visva-Bharati
Santiniketan

Internal Quality Assurance Cell
Visva-Bharati

Docket No. 255

Date: 29/09/2022

12/10/2022

Subject: Seeking approval for Bhavana level Steering Committee and for external members for conducting academic audit in Siksha-Bhavana

Dear Sir,

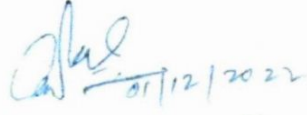

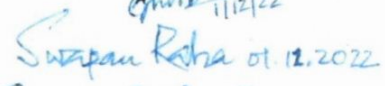


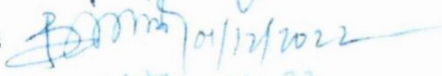
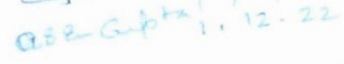
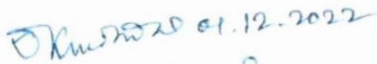



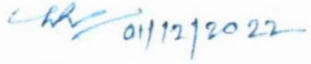

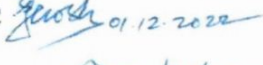
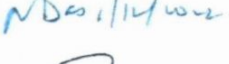
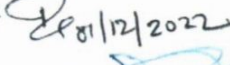



In compliance with the communication from IQAC, Visva-Bharati dated 09.09.2022, with regard to the Academic audit for the academic year 2020-2021 and 2021-2022, a steering committee had been recommended with two external members in a meeting of the Head of Departments held on 15.09.2022 as per the following:

1. Professor Sankar Kumar Pal, External expert member
National Science Chair, Govt. of India
President, Indian Statistical Institute
Distinguished Scientist and Former Director, Indian Statistical Institute
2. Professor Apurba Ratan Ghosh, External expert member
Former Director IQAC, Former Director UGC Academic Staff College, University of Burdwan
3. Head, Department of Biotechnology
4. Head, Department of Botany
5. Head, Department of Chemistry
6. Head, Department of Computer and System Science
7. Head, Department of Environmental Science
8. Head, Integrated Science Education and Research Centre
9. Head, Department of Mathematics
10. Head, Department of Physics
11. Head, Department of Statistics
12. Head, Department of Zoology
13. Professor-in-charge Centre for Mathematics Education
14. Adhyaksha, Siksha-Bhavana, Chairman

Your kind approval is highly solicited in this regard.

Swapna Raha
Swapna Raha
Adhyaksha
Siksha-Bhavana
27.9.2022

Signature of the committee members:

- (1) Prof. Sankar Kumar Pal, External Member  01/12/2022
- (2) Prof. Apurba Ratan Ghosh, External Member  11/12/22
- (3) Prof. Swapan Raha, Principal, Siksha-Bhavana  Swapan Raha 01.12.2022
- (4) Prof. Goutam Bramachari, HOD, Chemistry  01/12/2022
- (5) Prof. Prasanta Chatterjee, Prof.-in-Charge, CME  Pralloy 01/12/22
- (6) Prof. Sudhansu Sekhar Maiti, HOD, Statistics  01/12/2022
- (7) Prof. Asmita Sengupta, HOD, Physics  01.12.22
- (8) Prof. Dipak Kumar Mandal, HOD, Zoology  DKM 01.12.2022
- (9) Prof. Swadesh Ranjan Biswas, HOD, Botany  SR Biswas 01.12.22
- (10) Prof. Pratap Kumar Padhy, HOD, Environmental Studies  01/12/2022
- (11) Prof. Paramartha Dutta, HOD, Computer & System Sc.  01/12/2022
- (12) Prof. Chowdhury Habibur Rahaman, Dept. of Botany  01/12/2022
- (13) Prof. Sudipta Maitra, Dept. of Zoology  01.12.2022
- (14) Dr. Susanta Ghosh, In-Charge, ISERC  01.12.2022
- (15) Dr. Nilanjana Das, HOD, Biotechnology  ND 01/12/2022
- (16) Prof. Pranesh Chowdhury, Dept. of Chemistry  01/12/2022
- (17) Prof. Prashanta Kumar Mandal, Dept. of Mathematics  01/12/22
- (18) Dr. Surya K. Saikia, Dept. of Zoology  01/12/2022
- (19) Dr. Rakesh Kundu, Vice-Principal, Siksha-Bhavana  1.12.22

Vinaya-Bhavana
(Institute of Education)

Academic Audit Committee of Vinaya-Bhavana 2021-2022

Sl. No.	Name of Members	Designation & Department
Internal Members		
1.	Dr. Benu Dhar Chinara	Professor, Dept. of Education, Vinaya-Bhavana
2.	Dr. Kannu Charan Sahoo	Professor, Dept. of Education, Vinaya-Bhavana
3.	Dr. Gopal Chandra Saha	Professor, Dept. of Physical Education, Vinaya-Bhavana
4.	Head	Dept. of Education, Vinaya-Bhavana
5.	Head	Dept. of Physical Education, Vinaya-Bhavana
6.	Principal	Vinaya-Bhavana
External Members		
7.	Dr. Subrata Saha	Dept. of Education, Rabindra Bharati University, Kolkata
8.	Dr. Sudip Sundar Das	Dept. of Physical Education, Jadavpur University, Kolkata

Academic Audit Report Format

(2021-2022)

II. Introduction

- Established in 1948 as Art and Craft and Music Teachers Training Centre and subsequently developed as a full-fledged Teachers Training Institute in 1951.
- Department of Physical Education & department of Yogic Art and Science were subsequently established in 1997 and 2017 respectively and became the constituents department of Vinaya Bhavana.
- Focus of the Bhavana is training teachers for secondary schools as well as academicians committed to the cause of education, human performance efficiency and spiritual wellbeing.
- The students of this institute are provided with a very serious, adequate, guided and supervised field practice teaching and internship programme in health, fitness and healthy life styles in schools in and around Visva-Bharati and in adjacent villages..

II. About the Bhavana (Mission/Vision)

- Vinaya-Bhavana offers B. Ed., M. A. in Education, B.A. /B. Sc. (Hons.) in Physical Education, B.P.Ed., M.P.Ed and research programmes leading to Ph.D.
- It has an active research cell.
- The institute has been a committed participant in the ongoing debate on New Education Policy. Through its Extension Services Wing, it also realizes the value of follow-up programmes for providing opportunities for in-service training, improvement of school programmes, new methods and techniques, etc. for the teachers of secondary schools in various districts of West Bengal.

VI. Criteria-Wise Observations

5. Programmes

- Vinaya Bhavana is offering B.Ed., M.Ed., M.A (Education), B.Sc (Honours) in Physical Education, B.P.Ed., M.P.Ed., B.Sc (Honours) in Yoga, M.Sc Yoga and PG Diploma in Yoga and Ph.D in Education and Physical Education.

6. Infrastructures

Existing Infrastructural facilities are not adequate for running present academic programmes. However teaching learning activities are managed with optimal utilization.

7. Students

- Strength of the students in Education, Physical Education & Sport Science and Yogic Art & Science is 397, 328 and 110 respectively.
- Practice of diversity in sex, caste and province in students enrolment is observed.
- Students achievement in curricular and co-curricular activities shall be given importance.

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10/11/22

8. Bhavana Overview

- Bhavana is having a good ambiance.
- Teaching learning environ is quite healthy for the students
- Teachers taught relationship is good
- Inter personal relationship among the faculty members is good.

VII. SWOC Analysis (Strength, Weakness, Opportunities and Challenges) Strengths:

- 94% of the faculty members are with Ph.D in Education and Physical Education.
- Comprehensive Curriculum following the NCTE and UGC norms.
- Open and vast green landscape.
- Good teacher and taught relationship.
- Learning by doing.
- Many infrastructures are of international standard.
- Foreign students, Adoption of Yogic Culture, Quality within minimum resources.

Weakness

- Inadequate Infrastructure
- Many teaching posts lying vacant
- No collaborative research
- Slow progress of building construction

Challenges:

- To launch academies in football, cricket, athletics, basketball, volleyball, gymnastics etc. for children 6 to 8 years age.
- Opening of a center for Indian traditional sports, to revive the culture of endangered Indigenous sports activities.

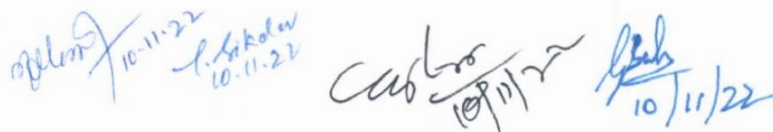
Opportunities

- Maintaining of an Ayurveda Garden,
- Opening of consultancy services on health fitness and rehabilitation.
- To start Internships and Placements
- To start Internships and Placements

VIII. Suggestions and Recommendations

- Laboratories are to be augmented on urgent basis.
- Faculty research to be encouraged further
- Launch of professional journal to encourage of young faculties
- Further scope for enrolment of out states students is evident from the present data.
- A data base at Bhavana level.

Signatures of the Committee members

Handwritten signatures of committee members in blue ink, dated 10/11/22. The signatures are written over the printed text 'Signatures of the Committee members'.

1 1994
22/09/2022

Visva-Bharati



Vinaya-Bhavana

3698 20/9

VIN/Des/ 154/2022-23

Date: 20.09.2022

The Registrar,
Visva-Bharati,
Santiniketan

Sub: Formation of Vinaya Bhavana Academic Audit Committee

Dear Sir,

As per the decision taken in the meeting of the heads of various departments of Vinaya Bhavana held on 19.09.2022 at 5.30PM, following is the proposed composition of Vinaya Bhavana Academic Audit Committee.

1	Dr. Benu Dhar Chinara	Professor, Department of Education
2	Dr. Kahnu Charan Sahoo	Professor, Department of Education
3	Dr. Gopal Chandra Saha	Professor, Department of Physical Education and Sport Science
4	Head	Department of Education
	Head	Department of Physical Education and Sport Science
5	Head	Department of Yogic Art Science
6	Dr. Subrata Saha (External Member)	Professor, Department of Education, Rabindra Bharati University, Kolkata
7	Dr. Sudip Sundar Das (External Member)	Professor, Department of Physical Education, Jadavpur University, Kolkata
8	Principal	Vinaya Bhavana

This is for your kind perusal and approval

With regards,


Principal
Vinaya Bhavana

Palli Siksha-Bhavana
(Institute of Agriculture)

Academic Audit Committee of Palli Siksha-Bhavana 2021-2022

Sl. No.	Name of Members	Designation & Department
Internal Members		
1.	Prof. Arun Kumar Barik, Chairman	Principal, Palli Siksha-Bhavana
2.	Prof. Bidhan Ch. Roy	Dept. of Agril. Economics, Palli Siksha-Bhavana
3.	Prof. Amitava Paul	Dept. of Genetics & Plant Breeding, Palli Siksha-Bhavana
4.	Prof. Souvik Ghosh	Dept. of Agril. Extension, Palli Siksha-Bhavana
External Members		
5.	Prof. Susanta Kumar Pal	Dept. of Agril. Chemistry & Soil Science, BCKV, Mhanpur, Nadia, WB

**Consolidated Academic Audit Report
(2021-2022)**



**Palli Siksha Bhavana
(Institute of Agriculture)
Visva-Bharati
Sriniketan**

I. Introduction

In tune with the thoughts of Nobel Laureate Rabindranath Tagore, Sriniketan Experiment was started in 1921 concerning with four important areas viz. agriculture, crafts and rural industries, village welfare and education. Agriculture was at the core area of Sriniketan Experiment with association of Leonard Elmhirst, Rathindranath Tagore, Santosh Chandra Mazumdar and Nagendranath Ganguly. The Department of Agriculture and Village Economics was formally inaugurated on February 6, 1922 with Mr. L. K. Elmhirst as the first Director. Gurudeva Rabindranath Tagore confided to Mr. Elmhirst on March 1, 1922 that he wanted two things most - a good art department and a good agricultural school. In a unique way Tagore combined his desire to the collective good of mankind with the fullest development of the qualities of the individual, an all-round regeneration of the people, so that the choked bed of village life may again be flooded with stream of happiness was his ideal of rural reconstruction. He believed in missionary zeal and self-sacrifice. But at the same time he warned that the results of service should make people stand on their own legs. The best way of serving them is to help them to help themselves.

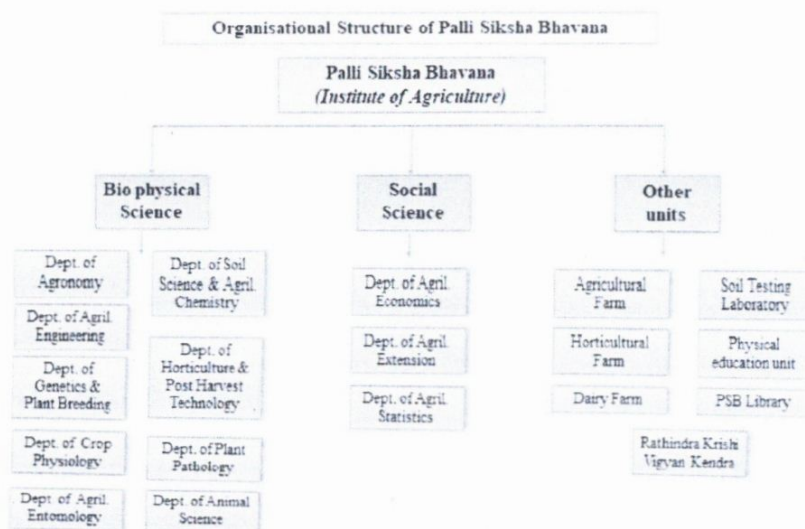
II. About Palli Siksha Bhavana (Mission/Vision)

The seed of Sriniketan was sown in the mind of Gurudev in 1890 when he was about 29 years old and was sent to Shilaidah by his father, Maharshi Devendranath Tagore to take charge of the family estates in eastern part of Bengal. There, for the first time, he came in close contact with the village life. The poverty and misery left a deep impression in his mind and he decided that he must do something for the rural people and began to sketch all kinds of plans in his mind. At Shilaidah he had learnt the lesson that "we cannot help merely by our willingness to help. There is nothing so dangerous as inexperienced service". Gurudev sent his son Rathindranath Tagore and a friend's son Santosh Chandra Majumdar to Illinois, USA in 1906 to study Agriculture and Animal Husbandry, respectively. In 1912, Rabindranath purchased the Kuthibari of Surul (present location of Rural Reconstruction Department - Palli Samgathana Vibhaga) which was a jungle infested and malaria ridden area.

In 1923, Dairy farm was shifted from Santiniketan to Sriniketan and Poultry and Goatery units were added. The Dairy was originally started in 1901 with some cows and buffaloes with the idea that it would not only solve the problem of supplying pure and clean milk to ashrama students but also by taking care of animals themselves, the ashrama students would gain some knowledge of animal husbandry. Next important event in the genesis of agricultural education at Sriniketan was Tagore's meeting with Leonard K. Elmhirst, an English youth, in 1920, while the latter was a student at Cornell University, U.S.A. Elmhirst fitted admirably to his plan who responded readily to share his work of bringing back life in its completeness to rural people. About that time a Japanese carpenter cum gardener Kashahara also joined. The Department of Agriculture and Village Economics (later named Palli Samgathan Vibhaga - Department of Rural Reconstruction) was formally inaugurated on February 6, 1922 with Elmhirst as the first Director. Rabindranath was very happy and confided to Elmhirst that he wanted two things most at his school i.e., a good art department and a good school of agriculture. That happened on March 1, 1922. In 1957, in accordance with the recommendation of the National Commission on Agriculture of which Elmhirst was a member, an Institute of Rural Higher Education was set up at the present site of Palli Siksha Bhavana (Institute of Agriculture) which was one of a few started all over India. The Institute offered a 3-year diploma course in rural services and a 2-year certificate course in Agriculture. The Institute was meant to produce rural leaders. However, later in September 1, 1963, Palli Siksha Sadana (College of Agriculture) was set up offering 4-year degree course in Agriculture and 3-year degree course in Social Science. Under the latest revised Act of the University, the college has been renamed as Palli Siksha Bhavana (Institute of Agriculture) in the year 1984. Initially four composite departments of *Palli Siksha Bhavana* (Institute of Agriculture) were established in 1989. These four composite departments viz., Department of ASEPAN, CIHAB, PP and EES were reorganised in 2016 and nine new Departments had started functioning on and from 1 October 2016 (vide administrative notification No.: Estab./E-

I/AOH&IC/2016-17, dated 30-09-2016). In the passage of time another three new Departments had started functioning on and from 2nd June, 2019 (vide administrative Memo No.: Aca-G/K-40/190/2019-2020 dated 02-06-2019). Thus, Palli Siksha Bhavana has twelve departments at present. These are (1) Department of Agronomy, (2) Department of Soil Science & Agricultural Chemistry, (3) Department of Horticulture and Post Harvest Technology, (4) Department of Agricultural Extension, (5) Department of Plant Pathology, (6) Department of Agricultural Entomology, (7) Department of Genetics and Plant Breeding, (8) Department of Animal Science, (9) Department of Agricultural Economics, (10) Department of Crop Physiology, (11) Department of Agricultural Statistics and (12) Department of Agricultural Engineering

Palli Siksha Bhavana has always been striving to make higher agricultural education relevant to present day needs, produce graduates, and post-graduates with excellence in academics and research skills, entrepreneurial skills for self-employment and contributors of rural livelihood and food security need. Teaching, research and extension efforts give emphasis on building competence and confidence of the human resources in Agriculture. The institute is engaged in teaching offering 4-year undergraduate course in Agriculture since 1963. At present a total of 75 students (in addition 15% seats reserved for foreign students) are admitted in under-graduate (UG) programme each year. A total of three foreign students are studying at present (as on 2021-22 academic session). On an average about 87, 6 and 7 percent of UG students represent from inside state, outside state and foreign countries, respectively during the last five years. A Unit on "Production of Edible mushrooms and spawn" has been established taking funding support from ICAR for the Experiential Learning programme. Final year UG students are placed in this Unit for experiential learning with the principle of earn while you learn.



Missions of Palli Siksha Bhavana (Institute of Agriculture)

1. To train competent leaders who can fulfil the educational, social, administrative and technological needs of the country particularly in agriculture and rural reconstruction.
 2. To integrate the culture of our country with scientific knowledge.
 3. To provide new opportunities in education that will bridge the gap between culture and work, humanities and technology, practical and ideal.
 4. To carry forward potentialities of the pioneering experiments in the rural reconstruction at Sriniketan.
- The teaching and learning processes of Palli Siksha Bhavana focuses on the following:
- i. Regular teaching programmes for under-graduate, post-graduate and doctoral level
 - ii. Remedial teaching for OBC, SC and ST students
 - iii. Coaching classes for ICAR-JRF, ICAR-SRF, ICAR-NET, WBAS, etc.

- iv. Educational tour for the students to different research institutes, private farms, farmers' field, etc.
- v. Conducting programmes on Student READY that includes Experiential Learning (EL), Agro-Industrial Attachments (AIA) and Rural Agricultural Work Experiences (RAWEX) for UG students as per the 5th Deans' Committee, ICAR recommendation
- vi. Field research for PG and Doctoral Programme
5. Extension
 - i. Dissemination of improved technologies of crop production through farmers-scientists meet on regular interval
 - ii. Participation of faculties in Radio & TV programmes relating to agriculture

III. Criterion-wise Observations

1. Programmes

Palli Siksha Bhavana is engaged in teaching, research and extension in the field of agriculture as per the Indian Council of Agricultural Research (ICAR) guidelines and offers 4-year undergraduate (UG) course in Agriculture since 1963.

B.Sc. (Hons.) Agriculture

At present a total of 75 students (in addition 15% seats reserved for foreign students) are admitted in UG programme each year. On an average about 87, 6 and 7 per cent of UG students represent from inside state, outside state and foreign countries, respectively during the last five years.

M.Sc. (Agriculture)

Palli Siksha Bhavana also offers two-year M.Sc. (Ag) programme as per ICAR norms in seven disciplines which are as follows:

- Agronomy (intake capacity- 15)
- Plant Pathology (intake capacity- 06)
- Agricultural Entomology (intake capacity- 06)
- Agricultural Extension (intake capacity-12)
- Soil Science and Agricultural Chemistry (intake capacity- 10)
- Horticulture (intake capacity- 10)
- Genetics & Plant Breeding (intake capacity- 06)
- M.Sc. Animal Science (Poultry) (intake capacity- 08)

Twenty-five per cent of seats are filled up by the ICAR nominated candidates. All the remaining seats are filled up as per university rules.

PhD Programme

Palli Siksha Bhavana offers PhD programme in the following disciplines as per PhD ordinance, Visva-Bharati

- Agronomy
- Agricultural Economics
- Plant Pathology
- Agricultural Entomology
- Agricultural Extension
- Soil Science and Agricultural Chemistry
- Horticulture
- Genetics & Plant Breeding
- Agricultural Statistics
- Agricultural Engineering
- Crop Physiology
- Animal Husbandry & Poultry Science

2. Infrastructures

(a) Laboratories, Instructional farm, Workshops, Dairy Plant, Veterinary Clinic, Hatchery, Ponds etc.

Sl. No.	Particulars	No.	Space
1.	Laboratories	16	1066.58 sq. mt.
2.	Agriculture Farm	01	47.50 ha
3.	Horticulture Farm	01	3.50 ha
4.	Dairy and Poultry Farm	01	4.50 ha
5.	Ponds	03	4.24 ha

(b) Student READY/In-Plant Training/Internship/Experiential Learning

The Experiential Learning Unit of Palli Siksha Bhavana was started in June, 2016. An amount Rs. 35.00 Lakhs was sanctioned by the Indian Council of Agricultural Research (ICAR) for the Experiential Learning Programmes. At present, the institute has two EL units and all the students of the B.Sc. (Ag.) seven semesters are enrolled in EL programmes.

(c) Curricula Delivery through IT (smart class rooms/interactive board/Virtual Class Room etc.):

All the UG class rooms of Palli Siksha Bhavana are Quasi-smart type having projector with automated screen, sound system, black board, white board, wall clock, Dias, podium and comfort sitting arrangement of 70 students per room. The following are the ways in which the institute provides the state-of-the-art facilities using ICT tools in curricula delivery to the UG students. One virtual class room has been established by ICAR-IASRI Agri-Diksha Wave Education Channel under NAHEP, ICAR:

- Equipped all classrooms with LCD projectors.
- Provision of computer centers with adequate computers and internet bandwidth.
- Enabling the campus and particularly the student hostels and class room with Wi-Fi facility.
- Establishing digital services in the existing libraries.
- Training teaching faculty and scholars to use ICT tools effectively.
- Conducting workshops for faculties and scholars to update themselves with the use of computer aided statistical packages like SPSS, STATA, R.
- Deploying GPS enabled tablets for agricultural field enumerations and surveys.

(d) Library (digital)

Library of Palli Siksha Bhavana plays a key role in day-to-day academic activities of students and faculties not only of the institute of agriculture but also other institutes and departments of Visva-Bharati with more than 50,500 books and 5500 periodicals with its open access library system. Total number of Books & Periodicals issued is on an average 22,000 each year. Around 5000 books are catalogued electronically. It subscribes to 30 Journals. Library provides documentary resources in the form of books and journals, grey literature as well as e-resources. It also provides intranet and internet facility for browsing and retrieval of documents with its Wi-Fi connectivity.

3. Faculty Profile

Palli Siksha Bhavana has 49 faculties in different disciplines, among which 15 faculties are Professor, 07 faculties are Associate Professor and rest 27 are Assistant Professor. All the faculty members have PhD except two Assistant Professors who are pursuing PhD. The work experience of the Professor at Palli Siksha Bhavana varies from 22 years to 33 years. Associate Professor varies from 18 years to 33 years and Assistant Professor varies from 2 years to 19 years. The profile of the faculty is very praiseworthy as all have good experiences in teaching, research and extension activities.

4. Students

The teaching programmes have been implemented following ICAR's Fifth Dean's Committee Recommendation at UG level and BSMA guidelines at PG level. PhD Programme includes all above-mentioned eight disciplines as well as another four disciplines like Agricultural Economics, Agricultural Statistics, Agricultural Engineering and Plant Physiology. On an average 30 students have been awarded PhD degree on every year during past five years. About 47 percent of students admitted during past five years represent outside states. In each year 15 to 20 per cent students come out successful in ICAR's JRF examination and pursue Masters Programmes in reputed institutions like IARI, NDRI, GBPUA&T, PAU, BHU, UAS, Bangalore and other reputed SAUs in the country. About 15 percent students qualify in ICAR's SRF (PGS) and get admission in Ph.D. programme of above-mentioned reputed institutions as well on every year. About 10 percent of Ph.D. students get success in NET examinations conducted by ICAR and/or UGC. A number of events are organised for advancing the cause of higher education and learning of the students. Foundation Day Lecture and/or Seminar is organised on 1 September every year to abreast the knowledge of students on recent issues of agriculture.

Students from UG and Master Degree courses are selected in different private and limited sector companies through campus interview which was organised by Placement Cell of the Institute. Students also get appointment in different commercial, cooperative and Regional Rural Banks. Besides, they also selected in Agricultural Scientist Recruitment Board, ICAR, Government of India, State Agricultural Service etc.

5. Overview of Palli Siksha Bhavana

The departments and centers of Palli Siksha Bhavana (Institute of Agriculture) are performing commendable work in developing new courses and pursuing innovative research work by undertaking various projects in collaboration with leading national and international institutes like, UNEP, NAARM, NCAP, IPNI, GOI, NHB, GOWB, DST, DAE, SAUs, NRRI & ICAR as well as International Institute like IRRI, ICARDA, IPNI.

The agricultural extension programme received further impetus with the establishment of full-fledged Soil Testing Laboratory (STL) in 1984 with the Grant in Aid assistance by the Dept. of Agriculture, Govt. of West Bengal, All India Coordinated Research Project on Weed Control sponsored by USDA-ICAR in 1986 and Rathindra Krishi Vigyan Kendra (RKVK) in October 1994 catering the training needs of farmers, farm-women and rural youth of the district empowered by the active role of experts of different departments as well as extension personnel. Since inception of Rural Agricultural Work Experience (RAWEX) programme in 1997 for UG courses, Farmers-Scientists-Meeting cum Village camp is organized every year to get acquainted with the farmers' problems and also help them to find a solution. In addition, Rural Field Experience Training placement programme of Multidisciplinary group of Agricultural Research Scientists from NAARM, Hyderabad has been conducted and evaluated since 1992. The intensive operational area of the extension programme covers 42 villages situated in Bolpur-Sriniketan and Illambazar community Development blocks.

As a pioneer center of rural extension at Sriniketan, the Institute of Agriculture (Palli Siksha Bhavana) has been keeping up the tradition of undertaking various programmes like (1) Environmental awareness and farming, (2) Organic recycling and biomass production in villages, (3) Integrated nutrient supply system, (4) Food-fodder intercropping system, (5) Popularization of the use of rock phosphate and vermi-compost, (6) Piggery among tribal people, (7) Soil testing, (8) Value added agriculture, (9) Capacity building of rural woman and farm youth, VBSE (Village base Seed Production) etc.

Most of its UG students successfully achieved ICAR-JRF for undertaking higher studies in leading SAUs and ICAR Deemed to be Universities. An appreciable number of PG students also qualified in the ICAR-NET and ARS.

In the research front, appropriate methodology of vermin composting has been developed and it has been commercialized. The institute now is a nodal center for training on vermin-composting for farmers of eastern region. The technology of use of rock phosphate as direct P-fertilizer in different cropping system was developed and cow dung incubated rock phosphate proved better P-availability in soil. A food -fodder intercropping system also gave profitable return. Diversified rice-based cropping system has been developed with integrated manuring from local inputs. Integrated plant protection management particularly to control egg plant shoot and fruit borer with the use of pheromone traps as well as nematode diseases has been developed. Three high yielding lines-13541, IET 14142, and IET 14143, with an average yield of 4.5 tones/ha. much higher than the yield of local scented varieties have been developed through induced mutation. Four high yielding lines i.e., IET 18024, 18025, 18025 and 18027 were developed through cross breeding of aromatic Basmati varieties have been sent for all India Coordinated trials for their performance and necessary approval. Integrated methods of weed control under different cropping systems have been recommended to farmers. A weed survey map has been drawn and sent to National Weed Science Institute for follow up action. A perceptible impact of the on-going programmes in the practices of farming community around Visva-Bharati has been achieved. Some of these are:

- Positive and encouraging shift in land use, crop combination/cropping pattern and coverage of commercial crops in the farming community.
- Adoption, retention and dissemination of advocated technologies particularly better crop varieties, chemical fertilizers, plant protection measures, multiple cropping, liming in soil, seed storage, raising oilseeds, pulses etc. to a great extent.
- Acceptance of allied agricultural enterprise like livestock and poultry keeping, fish culture, horticulture, sericulture etc. in the total farming system for additional income and employment generation.
- Establishment of linkage between farming community and other development bodies/agencies/credit institution.
- Formation of effective field action groups around village societies.

Among the students' amenities, the gymnasium has been equipped with modern tools, some foreign journals have been subscribed, and a Computer Laboratory has been set up particularly for UG, PG and Ph.D. students.

IV. SWOC Analysis (Strength, Weakness, Opportunities and Challenges)

Strengths

- 96% of the faculty members are PhDs
- Excellent Student Teacher Relationship
- Comprehensive syllabus (Following ICAR Deans Committee recommendations and BSMA guidelines)
- Teaching through Field Work and RAWE programme

Weakness

- Need better infrastructure and human resource for further development of the different departments
- Large number of students and space crisis

Opportunities

- Palli Siksha Bhavana carries the long tradition of Visva-Bharati in agricultural economics research centering on the rural reconstruction programme of Rabindranath Tagore at Sriniketan.
- The main research activities of this department included conducting studies, investigations of the fundamental problems being experienced in an agriculture and rural development as also to provide technical advice to the farmers as well as governments on the relevant issues.

- Palli Siksha Bhavana also carries problem-oriented studies along with policy-oriented studies for the farmers.

Challenges

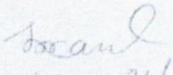
- Agricultural scenario all over the world changing due to climate change.
- Adjustment with the agricultural policy changes
- Continuously keep pace with the time.
- Address the emerging areas in future.

V. Suggestions and Recommendations


In view of the earlier report, it has been observed that some departments of Palli Siksha Bhavana have made expansion in space by occupying some staff quarter for a period. It is somehow praiseworthy since space is one of the most important constraints as observed during academic audit. During this time Palli Siksha Bhavana has conducted few training programmes for the farmers which are also praiseworthy. As suggested earlier, Palli Siksha Bhavana has also started collaborative research. However, some areas are yet to be touched and it is expected that the following recommendations are to be adopted in the near future.

- New space for the state-of-the-art classrooms, seminar rooms and faculty rooms need to be developed in the near future.
- Infrastructural facilities may be further upgraded in agriculture farm, horticulture farm, dairy and laboratories.
- Faculty exchange programme with other Universities at national and international levels may be taken up.
- M.Sc. (Ag) Programme in other relevant disciplines and PhD programme as per ICAR guidelines in future may be explored.

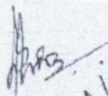
Academic Audit Committee, Palli Siksha Bhavana


21/09/2022
(External expert)

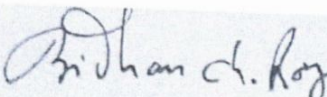
(Susanta Kumar Pal)


21/09/2022
Principal, PAB
Palli Siksha Bhavana
Bhubaneswar
Odisha
751005
Vice-Chancellor
Director, PAB

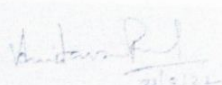
(Arun Kr. Barik)


21/9/22

(Souvik Ghosh)


21.09.22

(Bidhan Ch. Roy)


21/9/22

(Amitava Paul)

Signatures of the Committee Members

PALLI SIKSHA BHAVANA
(Institute of Agriculture)
Visva-Bharati, Sriniketan

Composition of Academic Audit Committee, 2021-22

Name	Designation	Affiliation	
Prof. Arun Kumar Barik	Principal	PalliSikshaBhavana	Chairman
Prof. Bidhan Ch. Roy	Professor of Agril. Economics	PalliSikshaBhavana	Member
Prof. Amitava Paul	Professor of Genetics & Plant Breeding	PalliSikshaBhavana	Member
Prof. Souvik Ghosh	Professor of Agril. Extension	PalliSikshaBhavana	Member
Prof. Susanta Kumar Pal	Professor of Agril. Chemistry & Soil Science	Bidhan Chandra KrishiViswavidyalaya(BCKV), Mohanpur, Nadia, WB	External Expert Member

Date: 15.12.2022

Principal

Prof. A.K.Barik

Palli Samgathana Vibhaga
(Institute of Rural Reconstruction)

Academic Audit Committee of Palli Samgathana-Vibhaga 2021-2022

Sl. No.	Name of Members	Designation & Department
Internal Members		
1.	Principal - Chairman	Palli Samgathana Vibhaga
2.	Prof. Amit Kumar Hazra	Dept. of REC, PSV
3.	Head	Dept. of REC, PSV
4.	Head	Dept. of Silpa-Sadana, PSV
5.	Head	Dept. of PCK, PSV
6.	Head	Dept. of Social Work, PSV
7.	Vice-Principal	Palli Samgathana Vibhaga
External Members		
8.	Prof. Biswajit Ghosh	Professor, Dept. of Sociology, Burdwan University

Academic Audit Report of PSV-2021-2022

I. Introduction

The Academic Audit of different departments under PSV was conducted on 25/10/2022 in the chamber of the Principal, PSV with all HODs, one senior faculty member of the Vibhaga and one external subject expert as per the direction of the IQAC meeting held on 13/07/2022. All members were present in the meeting and the reports of all departments under PSV were discussed in details and gave some very important/ valuable suggestions.

II. About the Bhavana (Mission/Vision)

The Bhavana – Palli Samgathana Vibhaga was originally established at Sriniketan by Rabindranath Tagore in 1922 with the primary objective to bring back life into villages making them self-reliant and self-respectful, acquainted with the cultural tradition of their own country and competent to make an efficient use of modern resources for the improvement of their physical, intellectual and economic conditions. Leonard K. Elmhirst was its first Director.

The chief object was to help villagers and people to solve their own problems instead of a solution being imposed on them from outside. The Mission/Vision of the Bhavana is to 'help them to help themselves'.

2. Infrastructures

Infrastructure	Department of Lifelong Learning & Extension (REC)	Department of Social work	Department of Rural Studies	Department of Silpa-Sadana	Bhavana Total
No. of Computer	10	24	22	11	67
Internet facilities for Faculty/staff/student	Yes	Yes	Yes	Yes	Yes
Total number of class room	04	05	05	07	21
Class rooms with ICT/LCD facility	02	05	05	01	13
Students' laboratory/Studio	No	Yes	01	10	11
Research laboratory	No	Yes	No	03	03
Seminar Hall	01	01	No	01	03
Smart class room	No	01	No	No	01

B. Department of Rural Studies:

I. Curricular Aspects:

- a) While framing curriculum, is feed-back taken from stakeholder's viz. Students/Alumni/Parents/Employers considered?: workshops are done while framing and revising the curriculum and all stakeholders are invited to given their suggestions in framing and revising the curriculum.
- b) What is the frequency of curriculum revision? (2/3/4/5 years or more): Every 02 to 03 years
- c) Does the curriculum have emerging thrust areas, including interdisciplinary areas? (If yes, elaborate): Yes, its includes sociology, geography, economics, statistics, rural development and computer applications and mainly focused theory and practical praxis with a core emphasis on fieldwork.

II. Teaching-Learning Evaluation

- a. Whether the teachers use the following teaching methods:
 - Interactive lecture method using blackboard, Group discussions, problem solving, Seminars; yes
 - Use ICT methods to support lectures: yes, department of one computer Lab and projectors are also used in teaching
 - Any other (specify): Field visit and poster presentation, student's seminars etc.
- b. Does the department offer Bridge/Remedial courses? If yes, give details: N.A.
- c. What is the method for conducting internal evaluation?: Written exam, viva-voce, term paper assignment, poster presentation

D. Department of Lifelong Learning & Extension (Rural Extension Centre)

I. Curricular Aspects:

- g) While framing curriculum, is feedback taken from stakeholder's viz. Students/Alumni/Parents/Employers considered? Yes
- h) What is the frequency of curriculum revision? (2/3/4/5 years or more): Not done
- i) Does the curriculum have emerging thrust areas, including interdisciplinary areas? (If yes, elaborate): Yes. This course is multidisciplinary in nature.

II. Teaching-Learning Evaluation

- a. Whether the teachers use the following teaching methods:
 - Interactive lecture method using blackboard, Group discussions, problem solving, Seminars; Yes
 - Use ICT methods to support lectures.: Yes
 - Any other (specify): Visit the villages for getting field exposure.
- b. Does the department offer Bridge/Remedial courses? If yes, Give details. No
- c. What is the method for conducting internal evaluation: Written / Field visit / viva-voce / Presentation.

B. Department of Rural Studies:

a. Strengths:

- i) This department is a part of the well-known Sriniketan Experiment of Rural Studies and Development
- ii) Interdisciplinary department and Faculties are academically sound.
- iii) The faculties are having wide practical experiences.
- iv) They are having good linkages with both the academic world and development organizations and development activists.
- v) Generation of the applied knowledge about the villages.
- vi) Scope of involvement of research support staff in rural survey.
- vii) One ICSSR major research project.
- viii) Undergraduate course has just been introduced in this subject in June 2015.

b. Weaknesses:

This subject—Rural Studies is less known.

- ii) Prospective students are not clear of the opportunities of this subject.
- iii) The UGC has to start NET programme on this subject.
- iv) Honours graduates of other disciplines who fail to get admission in their respective P.G. courses are opting for admission in PG in this subject. However, from 2018 we would be getting fresh pool of student from our department itself.
- vi) Absence of adequate infrastructure for setting up of departmental computer lab and seminar room for students.

c. Opportunities:

- i) Presence of the department in the environment of Gurudev Tagore's Rural Reconstruction experiment (Sriniketan Experiment).
- ii) Developing country like us requires huge number of development personnel having thorough exposure to Rural Studies.
- iii) New govt. departments and non-govt. organizations are growing up both at the national and international levels.
- iv) Enactment of Corporate Social Responsibilities laws is opening the scopes of appointment in the corporate bodies.
- v) Constitutional amendments for panchayati raj institution also has created huge opportunities for this subject.

d. Challenges:

- i) To bring the subject Rural studies in the knowledge of the prospective students and make it more attractive and luring by enhancing our capabilities.
- ii) To build a good infrastructure—highly efficient faculties, digital-library, class room; residential facilities.
- iii) To strengthen the linkages among the related academic departments of this university and also with other universities and research institutions.
- iv) To prepare students to become successful Development Professionals and Motivated Rural Researchers.
- vi) To work in collaboration with the various rural institutions governmental or non-governmental in the preparation of micro-level plans.

D. Department of Lifelong Learning & Extension (Rural Extension Centre):


a. Strengths: The Department of Lifelong Learning & Extension (Rural Extension Centre), Visva-Bharati, Sriniketan is one of the oldest departments in Sriniketan. It has been actively engaged in improving the condition of surrounding villages since its inception from 1922 through extension work. Presently, apart from regular academic programmes (M.A in Rural Management) and Ph.D Programme, the department is also carrying out extension activities which in unique and rare in the University. 100% of the faculty members are PhDs and professionally skilled. The syllabus is fairly comprehensive and the cordial Student Teacher Relationship is the added advantage in learning. Huge field orientation and practical exercises boost up students to be developed as skilled, professional and experienced. 65 adopted villages act as social laboratories and knowledge hubs for the students. Each village has a Village Development Society (VDS) which is apolitical in nature. Presently maximum VDS are registered under Societies Registration Act 1956. Maximum VDS has their own building and land. They are direct involvement with primary stake holder in planning and implementation of developmental programme.

b) Weaknesses : Presently the academic activities and research work for Ph.d programme and side by side extension activities has been running by the department with shortage of manpower in both academic & extension part. Field work in the villages is becoming threatening for the students as the political environment of the village is alarming. The database of the villages needs to be resurveyed for proper developmental planning where maximum population may be benefited. More field exposure is needed for the student to develop better insight.

c) Opportunities: The students of the department have a genuine scope to understand village community in general & exploring wide range of caste dynamics in villages. They can study various institutions in villages & their service delivery pattern. They also can study village economic condition in general and have an opportunity to explore different resources available in villages & its usage. Understanding three tier Panchayati Raj institutions and its implication with special reference in the villages may also help the students in their research. They also can understand different developmental programmes implementing NGOs & GOs in the villages & People participation for its implementation. The students have huge scope to identify human resources with special qualities & their effectiveness in village life. The student can identify the common problems in the field of Health, Education, Sanitation & Agriculture etc effecting villager's life and design plan & suggestions for mitigating the problems. Thus the students can develop their insight, which may help them in their future employability.

d) Challenges: To equip students with theoretical orientation as well as professional skills and enable them to become globally competitive. The syllabus needs to be modified based on expert opinions and interfacing global challenges. Scope for continuous grooming of the students is required to make the student professionally and technically sound and field based Presentation of students needs to be conducted in short interface where they can develop their expertise and language proficiency. Moreover, professional manpower is urgently required in both academic & extension field.

6. The practice of inter-departmental or collaborative seminars should be strengthened.
7. Every department should keep proper records of remedial classes taken for the student(s) who gets below 50 percent marks in the Internal.
8. HODs of the departments are requested to give more attention and be meticulous for the documentation.
9. HODs should give a copy of the format to all teachers to allow them to record their academic activities on a regular basis.
10. HODs should instruct their office staff to collect feedback and records of students on a regular basis.


22/11/2021

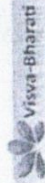
Signatures of the Committee Members

अध्यक्ष / Adhyaksha
पल्ली संगठन विभाग
Palli Sangathanana Vibhaga
विश्वभारती, श्रीनिकेतन
Visva-Bharati, Sriniketan

Minutes of the Meeting

Visva Bharati, Santiniketan -Santiniketan Mail - Minutes of the Academic Audit Committee meeting

11/2/2022, 3:42 PM



Adhyaksha Pali-Sangathana-Vibhaga <principal.psv@visva-bharati.ac.in>

Minutes of the Academic Audit Committee meeting

2 messages

Adhyaksha Pali-Sangathana-Vibhaga <principal.psv@visva-bharati.ac.in>
To: bjhoshbu@gmail.com, Amit Hazra <amit.hazra@gmail.com>, Arabinda Mondal <arabinda.mondal@gmail.com>, Asok Kumar Sarkar <asok.sarkar@visva-bharati.ac.in>,
"Head Shipa-Sadana (Rural Craft)" <hd.shipasadana@visva-bharati.ac.in>, Santanu Rakshit <santanu.rakshit@visva-bharati.ac.in>, "Dr. Sujit Kumar Paul"
<skpaul@gmail.com>, Sudhrajansu Santra <santra@gnail.com>, Amit Hazra <amit.hazra@visva-bharati.ac.in>

Wed, Oct 26, 2022 at 2:29 PM
Asok Kumar Sarkar <asok.sarkar@visva-bharati.ac.in>

Dear All,
Please go through the minutes prepared on the basis of the discussion held in the Academic Audit Committee meeting held on 25/10/2022 in the chamber of the Principal, PSV and give your valuable feedback.

Minutes

Meeting of the Academic Audit Committee of different departments under Pali Sangathana Vibhaga (PSV)

The meeting of the Academic Audit Committee of different departments under PSV held on 25th October, 2022 at 3:00 PM in the chamber of the Principal, PSV in presence of the following members:

1. The Principal, PSV – Chairman
2. Professor Biswajit Ghosh – External Expert
3. Professor – Amit Kumar Hazra – Member
4. The HOD, Department of Lifelong Learning & Extension (REC), PSV
5. The HOD, Shipa-Sadana, PSV
6. The HOD, Pali Charcha Kendra, PSV
7. The HOD, Department of Social Work, PSV
8. The Vice-Principal, PSV

The meeting was started with an introduction given by the Chairman of the Committee regarding the objectives, needs and essentiality of the Academic Audit of different departments under PSV before the members of the committee. All the HODs under PSV presented the Academic Audit reports of concerned departments in details. The Reports were discussed thoroughly. The respected external expert and the members of the committee gave following suggestions to improve the academic level of the departments:

1. Members of the committee suggested that any section or sub-section in the report as far as possible should not be unfilled. Faculty members of the concerned departments should think to give proper response in each and every field.
2. It would be appreciated if the HODs and faculty members of the concerned departments could find the appropriate responses of each and every field, so that no repetitions will occur.

11/24/22, 3:42 PM
[Quoted text hidden]

Vivek Bharati, Sariniketan-Sriniketan Mail - Minutes of the Academic Audit Committee meeting

<https://mail.google.com/mail/u/0/?ik=a2e6768c7f&view=pt&search=tit&permthid=thread-a%3Aa-9054549635363964665&siml=msg-a%3Aa-9054549635363964665&siml=msg-f%3Aa1747764223465327>

11/24/22, 3:42 PM

Visva-Bharati, Santiniketan-Sriniketan Mail - Minutes of the Academic Audit Committee meeting

3. Members of the committee requested to the HOD, LI&E(REC), PSV to provide a field level Audio-Visual training to the students of MA Rural Management, if possible, as an Audio-Visual unit is attached with the department.
4. It is also requested by the members of the committee to all the departments to start Consultancy services by the departments as per the University protocol.
5. Members suggested to explore the possibility of raising funds for the department.
6. Members of the committee suggested to conduct inter departmental seminar at least one in a year, if possible.
7. Every department may conduct remedial teaching for the student(s) who gets below 50 percent marks in the Internal Examination.
8. HODs of the departments are requested to give more attention and be meticulous for the documentation.
9. Department may circulate a common format to all faculty members to collect information regarding their achievements every month.
10. Members of the committee requested to keep up to date data regarding the Alumnus positively.

The meeting ended with thanks to the Chairman.

Regards
Principal
PSV

Biswajit Ghosh <bhoshbu@gmail.com>
To: Adityaksha Pall-Samgathiana-Vibhaja <principal.psv@visva-bharati.ac.in>
Cc: Amit Hazra <amit.hazra@gmail.com>, Arabinda Mondal <arabindo.mondal@gmail.com>, Asok Kumar Sarkar <asok.sarkar@visva-bharati.ac.in>, "Head Silpa-Sadana (Rural Craft)" <hod.silpasadana@visva-bharati.ac.in>, Santanu Rakshit <santanu.rakshit@visva-bharati.ac.in>, "Dr. Sujit Kumar Paul" <skpaulrd@gmail.com>, Subhrangsu Santra <ssantrarec@gmail.com>, Amit Hazra <amit.hazra@visva-bharati.ac.in>

Wed, Oct 26, 2022 at 7:03 PM

Dear All,

Thanks for the draft minutes.

I believe that these resolutions might be examined by external authority. Hence, all concerned should be careful in drafting these.

For instance, teachers normally take remedial classes, but they do not document these. Hence, point no 7 should be rephrased as "Every department should keep proper records of remedial classes taken for the student(s) who gets below 50 percent marks in the Internal Examination". Similarly, resolution no 6 should be read as "The practice of inter-departmental or collaborative seminars should be strengthened".

It was also resolved that 1. "HODs should give a copy of the format to all teachers to allow them to record their academic activities on a regular basis" and 2. "HODs should instruct their office staff to collect feedback and records of students on a regular basis".

Thanking you.

Yours,

Biswajit Ghosh

<https://mail.google.com/mail/u/0/?ik=ae26f768c716-View=pt&search=all&permthid=thread-a%3A-90562020185806487934&siml=msg-a%3A-9054549535363964665&siml=msg-a%3A1747757264223465327>

25/10/2022

The first meeting of the Academic Audit Committee of all (four) departments under PSV held on 25/10/2022 at 3:00 pm in the Chamber of the Principal, PSV in presence of following members:

1. Principal, PSV - Chairman - ~~PSV~~ Administration
2. Prof. Biswajit Chakrabarti - External Expert - ~~PSV~~ 25/10/22
3. Prof. Amit Kumar Hazra - Member ~~PSV~~
4. HOD, LL&E (REC) - ~~PSV~~ ^{Subst} 25.10.22
5. HOD, SiPa-Sadan - ~~PSV~~ Administration
6. HOD, Social Work to Parasmita Ray 25.10.2022
7. HOD, PCK - for, Sumita Chandra ~~PSV~~ 25/10/22
8. Vice-Principal, PSV - ~~PSV~~ 25/10/2022
- 9.

**ADMINISTRATIVE AUDIT REPORT OF VISVA-BHARATI
ACADEMIC YEAR 2021-2022**



INTERNAL QUALITY ASSURANCE CELL (IQAC)

VISVA-BHARATI

Internal Quality Assurance Cell
Visva-Bharati

Docket No. 338

Date: 19/12/2022


To
The Director, IQAC
Visva-Bharati

Subject: Submission of the final report of the Administrative Audit Committee

Sir,

The final report of the Administrative Audit Committee is enclosed herewith.



With best regards,

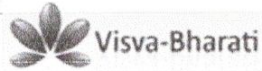

(Prof. Sarbajit Sengupta) 19/12/2022
Chairperson, Administrative Audit Committee

INTERNAL QUALITY ASSURANCE CELL VISVA BHARATI

INTERNAL ADMINISTRATIVE AUDIT REPORT – VISVA-BHARATI 2021-22

Internal Administrative Audit of the following 27 Divisions of Visva-Bharati was conducted with the help of the following experts:

1. Prof.SarbajitSengupta,Chairperson 
2. Sri SunilKumarSarkar,FormerRegistrar,Visva-Bharati-ExternalMember
3. Prof.NazimHusainJafri,Registrar,JamiaMiliaUniversity- **ExternalMember**
4. Dr.DebashisChakrabarty,JointRegistrar,Examination,Visva-Bharati 
5. Dr.Nimai Ch.Saha,Librarian(I/C),Visva-Bharati 
6. SriPrashantaKumarGhosh,InternalAuditOfficer,Viwa-Bharati 
7. SriUtpalHazra,AssistantRegistrar,Administration,Visva-Bharati
8. SriSoumyendraSen,JointRegistrar,IQAC,Visva-Bharati—Member-Convenor 



IQAC VB <iqac@visva-bharati.ac.in>

FINAL - INTERNAL ADMINISTRATIVE AUDIT REPORT VISVA BHARATI 2021-22

Sarbjit Sengupta <sarbjitsengupta@gmail.com>

Fri, Dec 16, 2022 at 2:42 PM

To: Soumyendra Sen <soumyendra.286@gmail.com>, IQAC VB <iqac@visva-bharati.ac.in>

----- Forwarded message -----

From: **Sunil Sarkar** <sunilkumarsarkar1950@gmail.com>

Date: Fri, 16 Dec, 2022, 2:39 pm

Subject: Re: FINAL - INTERNAL ADMINISTRATIVE AUDIT REPORT VISVA BHARATI 2021-22

To: Sarbjit Sengupta <sarbjitsengupta@gmail.com>

Cc: <sunil_k_sarkar@yahoo.co.in>

The draft Internal Administrative Audit Report, as attached, is accepted and endorsed.

S.K.Sarkar

On Fri, 16 Dec 2022 at 13:05, Sarbjit Sengupta <sarbjitsengupta@gmail.com> wrote:

Sri Sunil Kumar Sarkar
Former Registrar
Visva- Bharati

Dear Sir

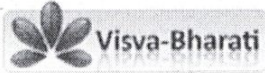
This is to request you to urgently send your word of acceptance as the Administrative Audit 2021-22 must be submitted today.

The final version after incorporating your suggestions is attached herewith.

Thank you again for your valuable participation.

With best regards

Sarbjit Sengupta
Prof Department of Economics & Politics
Visva- Bharati



IQAC VB <iqac@visva-bharati.ac.in>

FINAL - INTERNAL ADMINISTRATIVE AUDIT REPORT VISVA BHARATI 2021-22

Soumyendra Sen <soumyendra.286@gmail.com>

Mon, Dec 19, 2022 at 3:50 PM

To: kishore.swain@visva-bharati.ac.in

Cc: Sudipta Maitra <sudipta.maitra@visva-bharati.ac.in>, Dr Prajnalankar Bhikkhu <prajnalankar.bhikkhu@visva-bharati.ac.in>, IQAC VB <iqac@visva-bharati.ac.in>

Dear Dr. Swain

Kindly note the acceptance by Prof. N H Jafri of the final Administrative Audit Report incorporating his advices.

Regards

S Sen
Joint Registrar

----- Forwarded message -----

From: **Sarbajit Sengupta** <sarbajitsengupta@gmail.com>

Date: Mon, Dec 19, 2022 at 3:36 PM

Subject: Fwd: FINAL - INTERNAL ADMINISTRATIVE AUDIT REPORT VISVA BHARATI 2021-22

To: Sudipta Maitra <sudipta.maitra@visva-bharati.ac.in>, Soumyendra Sen <soumyendra.286@gmail.com>

----- Forwarded message -----

From: **Registrar, JMI** <registrar@jmi.ac.in>

Date: Mon, 19 Dec, 2022, 2:37 pm

Subject: Re: FINAL - INTERNAL ADMINISTRATIVE AUDIT REPORT VISVA BHARATI 2021-22

To: Sarbajit Sengupta <sarbajitsengupta@gmail.com>

Sir,

This has reference to your E-mail dated 17.12.2022.

In this connection, I am to inform you that the Final Internal Administrative Audit Report Visva Bharati 2021-22 in my view is in order.

Thanks and Regards

(Prof. Nazim Husain Jafri)

Registrar

Jamia Millia Islamia

1. ADMINISTRATION 2021-22

1. Deputy Registrar, 1 Assistant Registrar, 1 Section Officer. 15 total staff including 7 non-permanent staff.
2. About 65-70% with knowledge of computers and rules and regulations
3. Adequate space, furniture and fixtures, computer and equipment and internet connectivity
4. Services are ICT compliant
5. Files are processed very quickly and prioritized as per urgency/importance

2. ESTABLISHMENT 2021-22

1. 1 Deputy Registrar, 1 Asst Registrar, 4 Section Officers. 22 Total Staff including 3 non-permanent staff.
2. 75-80% of staff with knowledge of computers and of applicable rules and regulations
3. Space, furniture and fixture, computer and equipment sufficient, although internet is sometimes unstable
4. Largely ICT compliant, during covid -19 lockdown selection of candidates done through zoom meetings with experts present online. Processing and scrutiny of forms through Samarth Portal initiated
5. Most files are disposed urgently and on priority basis. Objections are typically disposed within a week
6. Purchases are generally through GeM following GFR

3. FINANCE 2021-22

1. Finance office and Retirement Benefits section
2. Finance officer, 1 Assistant Registrar, 4 section officers. Total of 15 staff including 3 non-permanent staff.
3. 75% of staff have knowledge of computers and rules and regulations and their applicability
4. Space, furniture, equipment and computers are adequate although there are problems with internet connectivity
5. Files are disposed in 2-3 days and objections and observations are responded to within a week.
6. GFR-17 is followed and major purchases are done through GeM
7. Financial module of Gol PFMS, EAT, TSA are adopted
8. 100% of Capital budget and about 65% of revenue budget is spent (due to covid 19 lockdown)

4. ACCOUNTS 2021-22

1. 1 Joint Registrar, 1 Assistant Registrar, 6 Section Officers. Total 30 staff including
2. About 75% staff have knowledge of computers as well as rules and regulations
3. Space, furniture and equipment as well as computers are sufficient though there is some problem of stable internet connection
4. Salary Pension services are ICT compliant
5. Files are disposed in 3-5 working days and objections/complaints are resolved in maximum of 5-6 days
6. 100% of capital grant utilized and most purchases are done through GeM
7. 70% of Revenue budget is spent due to budget cut of 30%

Sarbjit Singh

5. INTERNAL AUDIT OFFICE 2021-22

1. 1 Internal Audit Officer (Deputy Registrar) and 3 Section Officers. Total 8 staff including 1 non-permanent staff.
2. Almost 90% of staff with knowledge of computers and applicable rules and regulations
3. Furniture and Equipment, computers are satisfactory but improvement in space and net connectivity would be helpful
4. Files are disposed and objections are responded to in 3-5 days
5. ICT enabled facilities are put to use where relevant

6. DEVELOPMENT 2021-22

1. 1 Joint Registrar, 2 Section Officers (1 equivalent). Total of 4 staff
2. 75% of staff have knowledge of computers and most of them are aware of applicable rules
3. Computer and equipment furniture and fixture and internet connectivity are all sufficient although there are some constraints on space
4. ICT services are put to use extensively
5. Development Section is preparing a long term strategic plan for the University.

7. LEGAL CELL 2021-22

1. 1 Joint Registrar, 1 Assistant Registrar, 1 Section Officer. Total of 4 staff
2. 3 out of 4 staff have knowledge of computers, applicable rules and regulations and are aware of the latest developments
3. Deals with engagement of lawyers, issuing Vakalatnama, providing documents, instruction, clarification to the lawyers, maintain liaison with the lawyers and departments, approval of bills, visit to offices of lawyers and Courts to sign/ file Affidavits, Petitions, Appeals and other related legal documents before the Court of Law
4. Space, furniture and equipment and computers are sufficient, internet connectivity is unstable
5. Most of the files require immediate action. Routine files are placed by 1-2 No. of days. Response time for objections/observations is 2-3 days

8. SC ST CELL 2021-22

1. Professor-in- Charge, 1 Assistant Registrar, 1 Section officer with a total of 6 staff
2. All the matters dealt by the SC/ST Cell follow the guidelines of UGC, Ministry of Education, National Commission and other organizations and are carried out according to GoI and DoPT rules
3. All 5 permanent workers of the Cell have knowledge of computers and 4 of the senior staff have knowledge of applicable rules and regulations
4. Files/proposals are usually disposed within 3-5 days
5. Space, furniture and equipment and computers are sufficient, internet connectivity is unstable
6. ICT enabled are put to use as per requirement

Sarajit Sanyal

9. MEETING SECTION 2021-22

1. 1 Assistant Registrar, 1 Section officer and a total of 6 staff including 3 Enlisted Casual Workers
2. Deals with documents particularly those to be placed in the meetings of the Samsad (Court), the Karma-Samiti (Executive Council) and the documents for the enrolment of the alumni in the Alumni Association of the University.
3. All the permanent staff have knowledge of computers as well as applicable rules and regulations
4. Sufficient computers and equipment are available, however, there is constraint of office space
5. Proposals/ files usually disposed within 2 days , but final disposal may take upto 10 days

10. CENTRAL STORES AND PURCHASE 2021-22

1. 1 Assistant Registrar, 1 Section officer and 6 total staff including 1 non-permanent staff.
2. Materials purchased following GFR 2017 and distributed to the Bhavanas
3. About 65% of staff with knowledge of computers, 70% with knowledge of applicable rules and regulations and recent developments
4. Building space, furniture, equipment, computers and internet connectivity are all sufficient
5. ICT enabled services are put to use
6. 96% of revenue and 100% of the capital budget allocated to the department is spent

11. ENGINEERING 2021-22

1. 1 University Engineer, 2 Assistant Engineers, 14 Junior Engineers and total 50 staff including 5 non-permanent staff.
2. Manpower is quite skilled with 90% having knowledge of computers and 100% with knowledge of rules and regulations
3. There is adequate space, furniture and equipment, computers and internet connectivity

12. COMPUTER CENTRE 2021-22

1. 1 In-Charge and Sr System Analyst, 1 system Programmer and 6 total staff
2. 100% the staff have knowledge of computers and knowledge of applicable rules. Nearly all are aware of latest developments
3. Space, infrastructure, computer and net connectivity is sufficient
4. ICT enabled services are extensively put to use
5. Files are usually and requests resolved urgently (usually within 1 day)
6. Entry of new users (ID creation) and managing the existing users (updating password etc.) are routinely done. The requests are accepted through mail or through the submission of hard copy.
7. Maintenance and updating the information of website are done regularly.
8. Uploading the notice from different sections of University is the day-to-day work of computer Centre after proper scrutiny

Sarbjit Sanyal 

13. EXAMINATION 2021-22

1. 1 Joint Registrar, 1 Assistant Registrar, 5 section officers and total 32 staff including 11 non-permanent staff.
2. Manpower is skilled with 5% lacking knowledge of computers and 90% aware of rules and regulation
3. No of Programmes for which examinations were held 118
4. No of examinees 2866 (appeared)
5. No of examinees 2652 (passed)
6. Average lead time for publication of results 18.65 days
7. There is adequate space, furniture and equipment, computers and internet connectivity
8. Dedicated e-mail ID for students
9. Special Student Help desk: opens up during registration and form-fillup
10. Records maintained in hybrid mode-online/partially manual
11. Rectification mechanism – three tier channel to avoid errors
12. ICT enabled services like online examination management system in place
13. Work is paperless as far as possible
14. Around 57.69% of budget spent as most examinations conducted online due to covid-19 lockdown
15. Around 38.79% of budget spent as spending declined even further due to online exams

14. ACADEMIC & RESEARCH 2021-22

1. 1 Joint Registrar 2 section officers and 11 total staff including 3 non-permanent staff.
2. 90% staff have knowledge of computers and almost all senior staff have knowledge of rules and regulations
3. Infrastructure, computers and equipment are adequate, although there are some constraints of space and net connectivity
4. Proportion of ICT enabled services are improving
5. PhD ordinance is updated regularly as per UGC regulations last in 2018
6. Files/proposals disposed within a maximum of 3 days, concurrence from higher authorities 3-7 days
7. Records are meticulously maintained and scope for errors are few
8. Teaching, Learning and Research are major focus. Research labs are well equipped with required facilities.

15. DIRECTOR PSNS 2021-22

1. 1 Director and 6 total staff
2. Around 80% of staff have knowledge of computers and applicable rules and regulations
3. Budget allocated to Student Amenities 25 lakhs, Sports Board 20 lakhs, Dean of Students welfare 20 lakhs, placement cell 2.5 lakhs and NCC 4 lakhs
4. 3 lakhs allocated to swimming pool
5. Computer and internet facilities are sufficient but there are some constraints on office space and furniture
6. ICT enabled services are put to use
7. Files are disposed within 7 days and objections responded to within 5 days

Sarbjit Singh

16. PROCTOR 2021-22

1. 1 Proctor, 5 Deputy Proctors, 1 Deputy Manager (Production) and total of 40 staff
2. Running 10 hostels for senior girls and 14 hostels for senior boys.
3. 90% of staff have knowledge of computers and applicable rules and regulations
4. Infrastructure, computers and equipment and internet connectivity are all sufficient but there are some limitations regarding office space
5. Files are processed within 2-7 days
6. ICT enabled services are used in a limited way

17. PM HOSPITAL 21-22

1. 8 Doctors (3 MD, 1 Dental), 8 Qualified Nurses, 2 Radiographers, 5 Pharmacists, 2 Lab technicians and total of 55 staff
2. Files are disposed within 2 days
3. Total expenditure on Medicine and Contingency around 95 lakhs and clinical laboratory around 12 lakhs
4. Some added space for stores and pharmacy would be helpful

18. GRANTHANA VIBHAG 2021-22

1. 1 Director, 1 Joint Registrar, 1 Assistant Registrar, 1 Inventory Manager , 4 section officers and 19 total staff
2. Visva-Bharati Granthana Vibhaga is a Publication house and most of the publications are being done by the outsourcing of works through enlisted printing presses
3. For the year 2020-21 total Publication of Books 24 nos.. Total Sales for the F.Y. 2020-21 worth net sale Rs. **75,93,698.00** (67,387 copies)
4. 100% manpower with knowledge of computers and applicable rules and regulations
5. Space is sufficient but there are limitations in computers, infrastructure and internet connectivity
6. Files are disposed within 7 days
7. The hired godown at Jorasanko kept for unsold books has been vacated and the monthly rent is no longer required

19. RABINDRA BHAVANA 2021-22

1. 1 Director, 1 Special Officer, 1 Sr assistant Librarian, 2 Section Officers and a total of 33 staff
2. Maintaining the largest repository of Tagore's original manuscripts, correspondences and paintings
3. The Reprographic & Audio- Visual Unit has in its holdings the Poet's voice recordings in wire, tape, spool and disc. It has negatives of photographs from our photo collection, CD/DVD (audio and video), Contemporary Digital Photographs, Colour Slides, Microfilm Negatives, VHS and Mini DV cassettes of Video Coverages. Films depicting Rabindranath and Santiniketan which are based on Tagore's stories and poems are preserved here. Gramophone Disc and audio-cassettes of Tagore's songs sung by various artists constitute an important part of the Audio collection.
4. Lipika Manuscriptorium is a Centre for Manuscript studies and preservation of the country's written heritage with a collection of more than 12,500 Manuscripts pertaining to different



Languages and archaic scripts such as Sanskrit, Bengali, Odia, Tibetan, Arabic-Persian and Tamil. Some of the Manuscripts are exceptional owing to their special textual character

5. Rabindra-Bhavana Museum is a biographical museum on Rabindranath Tagore with a huge collection of 4385 memorabilia and artifacts as on 31.03.2022 of which 20% (approx) are displayed in different galleries and rest are preserved in Museum Store and Strong Room
6. This unit has a complete set of colour transparencies and high quality digital images of Rabindranath's paintings of the Bhavana collection. We also have the high quality digital images of Tagore's painting collection of NGMA (New Delhi and Bangalore), Rabindra-Bharati, Indian Museum and Academy of Fine Arts (Kolkata).
7. Providing digitized images (DVD, JPEG and TIFF Image) for research purpose and exhibitions
8. Smart cards available to scholars

20. A K DASGUPTA CENTRE FOR PLANNING AND DEVELOPMENT 2021-22

1. Undertaking Research, Faculty Development Programme, Skill Development Programmes, arranging special lectures publication of working papers and edited books
2. 1 Chair Professor, 1 Secretary and 1 Peon
3. All staff have knowledge of computers and rules
4. ICT enabled services are put to use
5. Proposals/files are disposed within 3 days

21. PUBLIC RELATIONS (PRO) 2021-22

1. 1 Assistant Registrar (PRO), 1 Associate Professor and 6 total staff
2. 100% of staff with knowledge of computers and applicable rules and regulations
3. Space, infrastructure, computers and equipment are all sufficient although internet connectivity is sometimes unstable
4. Files are disposed and objections are responded to within a maximum of 2 days, in most cases immediately
5. ICT enabled services are put to use in a limited way
6. Purchase under Capital grant is made through GeM

22. GUEST HOUSE 2021-22

1. 1 Incharge (Professor) with total 39 staff
2. Maintaining and operating 3 University Guest Houses
3. Space, infrastructure, furniture and fixtures, computer and equipment are sufficient
4. Proposals/files are disposed within 2 days

23. TRANSPORT 2021-22

1. In Charge (Assistant Registrar/Assistant Professor), 2 office staff, 12 drivers with total 20 staff
2. Maintaining and Operating University vehicles including - buses
3. Space, infrastructure, furniture and fixtures, computer and equipment are sufficient
4. In charge and 2 office staff have knowledge of computer as well as applicable rules. Driving rules are known to all 12 drivers
5. Proposals are dealt with urgency on a priority basis



24. GARDEN 2021-22

1. 1 Superintendent, 4 office staff, 2 skilled labor, 7 Malis with 21 total staff
2. Some work is done through outsourced agency (Adivasi Mandal)
3. Beatification of campus gardens including RabindraBhavan Garden and Lipika Gardens,, campus cleanliness including solid waste management
4. Superintendent have knowledge of computers and applicable rules
5. Space, infrastructure are sufficient
6. Proposals / files are disposed within 2-3 days

25. LIBRARY 2021-22

Administrative Audit of VB Library 2021-22

Library Website - <http://visva-bharati-library.in>

Introduction: The Visva-Bharati Library Network (VBLN) contains Central Library, 12 Sectional / Bhavana Libraries and 29 Seminar Libraries named which holds old and rare documents including multi-lingual and multi-discipline books, reports, etc. VBLN has also many important collections like Abanindranath Tagore, Prabodh Chandra Bagchi, PramathaChoudhuri, HumayunKabir, Sati Kumar Chaottopadhyay, Lila Ray, AsokRudra, and Bangladesh Collections. VBLN has different committee for its administration and to cater the library services, e.g. Library Working Committee, Fund Allocation Committee, E-resources Selection Committee, Weed out committee, Departmental Purchase Committee, etc. etc. The status of percentage of fund utilization (both Recurring as well as Capital Asset) of VBLN is more than 92%. The average per day foot falls (both Physical 332 and Online/virtual 845) of VBLN is 1177. Library Professionals and Staff: Deputy Librarian – 01, Assistant Librarian – 01, Information scientist – 01, Professional Assistant - 21, Semi Professional Assistant – 09, Sr. Office Assistant and Equivalent – 05; Office Assistant -01, Jr. Office Assistant – 01, Peon -02, Non-permanent – 32.

Resources and Automation: Visva-Bharati Library is connected with the Campus-wide WiFi enabled connection through NKN and RailTel a Project of Ministry of Education (MoE), Government of India. Visva-Bharati Library offers services and facilities of browsing e-journals, online-databases, e-books to its users. On-line searching, e-mail facilities for academic and research purposes, etc. have also been provided by the library.

Library Management Software LibSys-10 (Cloud-based, Unicode Web compliant) is being used for automating the library activity and services. Library catalogue database are now accessible through INDCAT a project of INFLIBNET (link:<https://indcat.inflibnet.ac.in/index.php/popup/index?check=eyJ1eW11IjojVmlzdmEgQmhhcmF0aSlzInVuaSI6IlZTQkhfNzMxMjM1IiwidmFsljoxMTkxOTN9>) and LSDiscovery of VBLN (Link:<https://vbu.lsdiscovery.in/home/dashboard>) through. Remote Access enabled LSDiscovery which is accessible through any device, any network, any platform, any users (including guest), any time, any resources available at etc.



Presently, Visva-Bharati Library catalogue database holds 5,93,514 titles of documents containing 7,85,153 individual accession numbers including 48,984 bound volumes of journals and 2,879 theses and 7544 purchased e-books(including 14 archives). In addition, purchased e-book (perpetual mode), 1,15,000-titles through various consortia) from world famous publishers/aggregators (Elsevier, Cambridge Online, Springer, Sage, Taylor & Francis, Oxford University Press and British Council Library) which have been linked (alphabetical, subject-wise, publisher-wise) in the library web page to browse.

List may be accessed through the website, Link – <http://visva-bharatilibrary.in/images/pdf/Current Journals-2021.pdf>); Online Journals: 7,032 (from e-ShodhSindhu, link-<http://visva-bharati-library.in/index.php/resources/journals/online-journals/subject-wise>).

Uploading of digitized books on the library server has been done fully and is accessible through <https://vbu.lsdisccovery.in/home/dashboard> and NDLI (National Digital Library of India). Current Theses available (received in softcopy) are also being uploaded. In addition to e-resources Central Library has made Institutional Repository of Faculty publications; syllabuses of various courses; Question papers of examinations of different programmes; Annual Report of Visva-Bharati and VBLN; Monthly e-Newsletter of VBLN etc.

Services: The website of Visva-Bharati Library Network is the gateway of Visva-Bharati Library Resources, Services, Facilities and other related issues, <http://visva-bharatilibrary.in/>; all the online resources, Institutional Repository of Articles, Project Reports, Question Papers, Syllabus, Annual Reports, e-Newsletter can be accessed through the digital library (<https://vbudspace.lsdisccovery.in/xmlui>); To search/ discover required resources from all sources with a single search through LSDisccovery(<https://vbu.lsdisccovery.in/home/dashboard>). Remote Access & Discovery Services (Link- <https://vbu.lsdisccovery.in/home/dashboard>); Similarity Checking through OURIGINAL (supported by Turnitin) Link – <http://visva-bharati-library.in/index.php/services/ouriginal-plagiarism-checker>); Inter Library Loan and Resource Sharing, Link – <http://visva-bharati-library.in/index.php/services/inter-library-loan>; Users Friendly Stack – Through bay wise and subject wise guides users can locate their target book(s) within moments; Reading room service of the Central Library is available on all days of the year including holidays and weekly off-days except few days.

Visva-Bharati Library is also using Social Network to reach unreachable though YouTube Channel (<https://www.youtube.com/channel/UCfv9MHVvWy0b0g reOFaHpw>), Facebook (<https://www.facebook.com/profile.php?id=100011039705523>), WhatsApp Group. Telegram Group, etc.

Uniqueness: Open Access Book Stack; Open Membership; Students and Scholars are entitled to submit Book Requisition for procurement throughout the year; Library Friends with the students and scholars of Visva-Bharati; Established library as multi facility centre of the university; Organizing Special Sessions for Research and Development; QR code for Library Resources, Services and facilities; Information (URLs) on Scholarship/Fellowship both International and National has been given fortnightly on the library website; Library in Social Network: FaceBook



YouTube, WhatsApp group, etc.; Awareness on Fire Drilling Programme; Meet with young Faculty; E-resource Demonstration Program; Holiday Library Services; Library e-Newsletter (Monthly) to create awareness amongst its clientele about the collections, services, activities, and developments Collecting online feedback and also physical Suggestion box.

Challenges and Suggestions: Acute Shortage of Staff, Fund crunching, Frequent Changes of the ICTs are the basic challenges of the VBLN. To fulfill the long pending dreams into reality, priority is to be given on introduction of RFID, Development of Open Reading Zone, Digitization of all old theses, etc.

Future Plan: Construction of Library Building to enhance physical space; Application of RFID, AFAS, Video Surveillance System, etc.; Developing SOP for Physical Verification and operation of Seminar Libraries; Introduction of Scholars Assistance Cell, Introduction of Publication Inauguration Platform (Quarterly/Half-yearly); Installation of lift; Development of Proposed Open Reading Zone; Digitization Unit.

26. VICE CHANCELLOR'S OFFICE

1. Confidential Secretary to Vice Chancellor (Joint Registrar), 1 Section Officer, 2 Senior assistants, 1 Office assistant, 1 Peon, 2 Enlisted Casual workers, 3 other non-permanent workers
2. Secretarial Assistance to VC, External Liaison, Conducting VC meetings, Verifying proposals
3. About 80% of all staff have knowledge of computers and all the qualified staff have knowledge of relevant rules and regulations
4. Space, computers, equipment and internet connectivity are all adequate but better training of staff would be helpful
5. Files/ proposals are disposed in 1 or 2 days and response time for objections is also ½ days

27. INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Director IQAC (Professor), 2 Joint Registrars, 2 non-permanent workers
2. To improve the academic and administrative performance of Visva-Bharati and enhancement of quality through culture of best practices.
3. Preparation of Annual Quality Assurance Reports (AQARs), Conducting Academic, administrative and Green Audits and preparation of Self Study Reports (SSRs) as per NAAC guidelines
4. 90% staff have knowledge of computers and almost all senior staff have knowledge of rules and regulations
5. Enhancement of Space, computers, equipment and internet connectivity would help enhance the efficiency of the department
6. Files are processed within 1-14 days.

